

**RIO DELL CITY COUNCIL  
STUDY SESSION  
REGULAR MEETING  
JANUARY 7, 2014  
MINUTES**

The study session/regular meeting of the Rio Dell City Council was called to order at 6:00 p.m. by Mayor Thompson.

**ROLL CALL:** Present: Mayor Thompson, Councilmembers Johnson, Marks, Wilson and Woodall

Others Present: City Manager Stretch, Community Development Director Caldwell, Wastewater Superintendent Chicora and City Clerk Dunham

Absent: Chief of Police Hill and Water/Roadways Superintendent Jensen (excused)

**SPECIAL STUDY SESSION**

Finance Director Job Classification, Salary and Recruitment

City Manager Stretch stated that with the Finance Director leaving, he reviewed the present job description to determine whether the position had evolved over time and needed to be amended, and it had. He said he also evaluated the benefit of upgrading the position to expand the role of the Finance Director but after much thought is recommending the job description be amended to include Risk Management functions, including representing the City on SCORE (Small Cities Organized Risk Effort), the JPA Board of Directors.

Councilmember Woodall asked if the Finance Director would also be taking over all of the insurance reporting functions currently done by the City Clerk. City Manager Stretch said that those duties could be part of the Finance Director's duties. He commented that the Finance Director sits on the SCORE Board of Directors as well as their Finance committee.

He further recommended amendment to the job description to include the responsibility to undertake special studies on a wide-range of management/administrative topics as assigned by the City Manager; administrative/management special projects, including capital projects, as assigned by the City Manager; and to act in the capacity of City Manager in his/her absence, as assigned.

City Manager Stretch stated that these changes in the job description will allow for greater administrative flexibility for a small city organization.

Mayor Thompson called for public comment on the proposed amendments to the job description.

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**Gary Chapman**, 921 Hilda Ct. (Finance Director with the City of Fortuna), commented that he felt the amendments were not out of line with the position.

Councilmember Marks asked if staff is able to perform the day to day operations with regard to accounts payable and payroll functions in the absence of a Finance Director. City Manager Stretch confirmed that those duties are being performed by the current staff.

Councilmember Marks stated that when the previous City Manager (Ron Henrickson) was here, she and Mayor Thompson met with him on a weekly basis for the purpose of having an in-depth review of the City's finances. She said he indicated that with no large projects slated, he felt having a part-time City Manager would work and that in the past the City hired consultants to manage special projects.

She proposed the idea of eliminating the Finance Director position and hiring a CPA to prepare the Budget and financial reports. She commented that the money to fund that position could be used to insure CalPers for employees; provide for an increase in the City Manager's salary; fund a Clerk position for the Police department; or perhaps fill a few more pot holes. She noted that salaries are the City's biggest expense and with rising health insurance costs it might be wise to consider it as an option. She said if it doesn't work, then go back and hire a Finance Director.

She commented that the same financial reports would be generated and pointed out that if there would have been more cross-training of staff, there would be no need to contract with the former Finance Director for the next couple of months.

Mayor Thompson said when you look back over the past 15 years or so, the City's finances were a mess, and during the past 8 or 9 years the City has come a long way toward perfection including bringing the City's audits up-to-date. He said what he would like to see with regard to a City Manager and Finance Director is a long-term smooth operation. He feels if the Finance Director position were to be eliminated, the City would pay the price. He said also he believes the City must have a minimum of 3 people in the finance department.

City Clerk Dunham confirmed that the auditor made that recommendation to provide appropriate checks and balances within the department.

City Manager Stretch commented that the City of Ferndale utilizes the services of a CPA in lieu of a Finance Director however; would not recommend that arrangement for the City. He agreed there should be more cross-training among staff. He said during this transition period, the City could perhaps utilize the services of a CPA but would not recommend eliminating the Finance Director position.

Councilmember Marks said she doesn't see any big differences between the City of Ferndale and Rio Dell and expressed concern about the City's expenses growing faster than its revenue.

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City Manager Stretch pointed out that Ferndale puts the annual sewer charges on the property tax bills; and water services are provided by a privately owned company thus eliminating the utility billing process.

Mayor Thompson said there is no way of getting around the fact that the City Manager position is a full-time position and if the Finance Director position were to be eliminated, it would make the situation even worse. He said he supports the City Manager's recommendation to keep the position and have the Finance Director act as City Manager in his/her absence. He stated that he doesn't want to lose ground on the progress achieved over the past 7 years or diminish the quality of work done by the Finance department.

Councilmember Wilson expressed concern with the escalating salaries for Finance Directors and the probability of being able to find the right candidate. He said the more responsibilities you place on that position, the less you get done. He said he does not want to see the position eliminated but is concerned with the cost associated with the position. He suggested advertising for the position at the current salary and see what happens. He said the City needs to pursue CalPers; without it, the City won't be able to compete in the market for recruitment of a City Manager or Finance Director.

City Manager Stretch commented that not having CalPers also affects recruitment in the Police department.

Councilmember Wilson referred to the salary study and said in his opinion the Cities of Eureka and Arcata should not be included in the comparison since they are much larger; because they are included, the numbers are skewed.

Mayor Thompson pointed out that if the City decides to enroll in CalPers, any CalPers retirees currently working for the City will have to quit. Also, he said with the City's current retirement plan (ICMA), the funds belong to the employee which is not the case with CalPers. In the event a CalPers retiree becomes deceased, the retirement funds do not carry over to a beneficiary whereas ICMA retirement funds would.

Councilmember Johnson commented that as a CalPers retiree, he went through that same scenario where he worked in the private sector for 10 years after retirement; then went to work for a public agency in which he had to suspend his CalPers retirement.

Mayor Thompson agreed with Councilmember Wilson to proceed with advertising for the Finance Director position at the current salary and see what happens. He said the proposed amendments to the job classification are basically what the former Finance Director was doing with the exception of acting in the capacity of City Manager in his/her absence.

City Manager Stretch said in 2010, the City contracted with CPS to do a total compensation study. The results of that study were that the Finance Director position was down by 55%.

He said the salary was adjusted to reach 85% of the median salary; the current study shows the position to be approximately 24% below the median salary of comparable agencies. He said he gets flyers advertising for Finance Directors all the time and that salaries have increased because of the difficulty in getting qualified finance directors.

City Manager Stretch said it is his recommendation that the job description for the Finance Director be amended to add the job duties as mentioned, and that the salary ranges of the position be increased 11.76%.

Councilmember Marks noted that the suggested salary does not include benefits and questioned whether the City would be able to afford it over long term.

City Manager Stretch said the purpose of the study session was for staff to have a free-flowing discussion with Council, and did. He said as the Council moves on to the regular portion of the meeting, they will be presented with the same staff report for further consideration and action.

The study session ended at 6:30 p.m. and the meeting continued to the regular meeting portion of the agenda.

### **PUBLIC PRESENTATIONS**

**Rhonda O’Kane**, 15 Center St. addressed the Council and asked if the City is selling water to commercial water haulers.

City Manager Stretch said the City is not, and cannot sell water to commercial haulers, however he believes the City of Fortuna does.

**Ayala Talpai**, 25 Bellevue Ave. addressed the Council and said she had walked to the meeting this evening and noted there were several other people walking along the way and just wanted to know if there are any plans to install sidewalks along Bellevue Ave.

Mayor Thompson responded that there are no plans at this time.

**Nick Angeloff**, 156 Grayland Heights provided a brief update on the rail efforts and the upcoming NCRA meeting in Eureka. He said they will be having a booth set up at the NCED conference in Chico providing information. He also reported that the Eagle Prairie Arts District and the Business Incubator Program are both doing well.

### **CONSENT CALENDAR**

Councilmember Marks asked that Items 2 and 3 be removed from the consent calendar for separate discussion; likewise, Councilmember Woodall asked to remove Item 8.

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Motion was made by Marks/Wilson to approve the consent calendar including the approval of minutes of the December 17, 2013 regular meeting; receive and file the City Manager salary for recruitment; receive and file the Audit Results on the Transportation Fund for years ended June 30, 2012 and June 30, 2013; continue discussion of Bio Solids Giveaway Program to the January 21, 2014 regular meeting; receive and file status report on Wastewater Rate Study; approve release of retention in the amount of \$6,546.15 to SJL Construction for the Davis St./Wildwood Ave. Safe Routes to Schools Project; and approve re-appointment of Alice Millington and Gary Chapman to the Rio Dell Planning Commission for three (3) year terms ending December 31, 2016. Motion carried 5-0.

**SPECIAL CALL ITEMS FROM CONSENT CALENDAR**

Approve Finance Director Job Classification, Salary Schedule and Recruitment

Councilmember Marks stated she requested this item be removed from the consent calendar for the purpose of having an active vote.

City Manager Stretch said as reported during the study session, this item involves a revision to the Finance Director job description to include risk management responsibilities, special studies and project administration and to act as City Manager in his/her absence. Also recommended is an adjustment to the salary schedule, increasing the salary by 11.76%.

Motion was made by Johnson/Thompson to approve the Finance Director job classification, salary schedule and recruitment as recommended. Motion failed 2-3 with Councilmembers Marks, Wilson and Woodall casting the dissenting votes.

Arrangement with departed Finance Director Stephanie Beauchaine for Interim Services

Councilmember Marks asked what the City would do if the former Finance Director was not available to provide interim services; she felt that other options should be explored.

City Manager Stretch said in that case, the City would probably hire a CPA. He reported that the former Finance Director agreed to return on 3-day weekends to complete the tasks as defined in the staff report as well as to provide technical support and training of staff by phone. She is requesting \$75.00 per hour, mileage reimbursement, per diem and lodging. He said the total estimated cost for 45 hours of her time and reimbursement for travel expenses is \$5,107. He explained that although the work could be completed by a CPA, the most expedient approach is to have Stephanie complete the work as she knows the accounting system and is familiar with the projects, and final adjustments to complete the audit. He said staff (Joanne Farley) has agreed to come in for training during the weekends of Stephanie's visits.

Councilmember Wilson commented that because Stephanie knows the accounting system and Joanne is very capable, he doesn't believe anything would be gained by bringing in an outside person. Councilmember Johnson agreed.

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Councilmember Marks commented that the arrangement for Joanne to work with Stephanie was not included in the staff report.

City Manager Stretch stated that he intends on coming in at least part of the time when Stephanie is here to monitor progress.

City Manager Stretch said that the former Accountant, Maria Knapak has also been a big help assisting Joanne and staff has been trying to use all possible resources to avoid bringing in a CPA.

Mayor Thompson called for public comment on proposed arrangement.

**Karen Chase** expressed her support for the arrangement as presented.

**Gary Chapman**, stated that having been in that position as a new Finance Director, he found it very beneficial to have the services of the former Director and felt the proposed arrangement would be advantageous to the City.

Councilmember Woodall asked if the estimated expense was a “not to exceed” amount.

City Manager Stretch stated the 45 hours is a realistic estimate for the time it will take to complete the tasks as defined.

Motion was made by Wilson/Johnson to approve the arrangement with the former Finance Director, Stephanie Beauchaine for interim services as presented. Motion carried 4-0; 1 abstain (Councilmember Marks).

Approve Professional Services Agreement with Avery Associates for City Manager Recruitment for a total cost not to exceed \$24,400

Councilmember Woodall asked the City Manager if he had checked the firm’s references.

City Manager Stretch responded and said he had not checked the references on their proposal however; the firm comes highly recommended based on other agencies he knows that have used their services.

Motion was made by Woodall/Johnson to approve the professional services agreement with Avery Associates for the City Manager recruitment for total costs not to exceed \$24,400. Motion carried 5-0.

**SPECIAL CALL ITEMS/COMMUNITYAFFAIRS**

Adopt Guidelines for Wildwood Ave. Sculpture Program and continue appointment of members to the Wildwood Avenue Sculpture Committee to the January 21, 2014

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City Manager Stretch provided a staff report and stated as part of the Wildwood Ave. Streetscape Project, art/sculpture pedestals were included at the request of the Eagle Prairie Arts District (EPAD) and the Rio Dell/Scotia Chamber of Commerce. He said two (2) pedestals were installed at different locations within the median including lighting for illumination of the pieces. He said now that the project is complete, guidelines and an application process needs to be developed, as well as the appointment of a committee to review and select the art/sculptures to be displayed.

City Manager Stretch stated that he looked around other communities for guidelines to use as a possible template and was unsuccessful however; Adam Dias provided an outline from the Redwood Art Association which he was able to use as a template in developing draft guidelines for the Council and the community to consider. He said the draft guidelines were shared with the Eagle Prairie Arts District and the Chamber of Commerce and changes were made based on their comments and suggestions. The revised draft is now being presented to the Council for review and consideration; with appointment of members to the Wildwood Avenue Sculpture Committee at the following meeting on January 21, 2014.

He said with regard to the membership, he has suggested a committee consisting of five (5) members; a City Council member; a community member; the Community Development Director; a member of the Arts District; and a member from the Rio Dell/Scotia Chamber of Commerce. The Chamber of Commerce and Arts District suggested the member of the community be a member of the School District so there is participation from the school.

Nick Angeloff addressed the Council on behalf of the Chamber and the Arts District and thanked the Council and staff for the establishment of the Arts/Sculpture Program and expressed appreciation for the partnership between the City and the other organizations. He also asked that the ribbon cutting ceremony introducing the art not occur during the 4<sup>th</sup> of July weekend as discussed; but rather during the weekend of Wildwood Days to attract a larger crowd.

Next was review of the draft guidelines. Councilmember Woodall referred to page 2 under "Responsibility of the Artist" with the provision that says if the sculpture is damaged or vandalized; the artist is responsible to fund the repairs for up to \$500 and the City will provide additional reimbursement to the artist for repairs up to \$500 above the artist's cost. She questioned why the City would want to do that.

City Manager Stretch explained that the City doesn't have to do so if that is the direction of the Council but one way to support the arts community is to share the cost and it would be a good faith effort on the City's part.

Councilmember Woodall then referred to the "Waiver of Liability Agreement" and asked who would be liable in the event a kid climbs on the art and gets injured. City Manager Stretch explained there are certain criteria regarding height and width of the pieces to be displayed and

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the artist must agree to indemnify the City in the event the art injures someone however; depending on the situation, the City could ultimately be held responsible.

Councilmember Johnson asked about the possibility of requiring the artist to have insurance coverage that protects the City against any liability. City Manager Stretch commented that the coverage would probably be unaffordable for many of the artists.

Councilmember Wilson pointed out that the idea of the committee is to make sure the art is safe for display.

Mayor Thompson suggested the committee membership be increased to six (6) to allow for a member of the School District rather than eliminate a community member.

Councilmember Marks suggested it simply say "either/or."

Councilmember Wilson pointed out that a teacher or school staff member can apply as a member of the community and suggested leaving the membership at five (5).

Motion was made by Wilson/Johnson to adopt the guidelines for the Wildwood Avenue Sculpture Program; and direct that the appointment of members to the Wildwood Avenue Sculpture Committee be placed on the January 21, 2014 agenda for action. Motion carried 5-0.

Declare (2) Public Works Trucks Surplus and Approve Purchase of (1) Used 2002 ¾ ton GMC Diesel Pickup

Mayor Thompson announced the removal of the item from this agenda.

**ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

Conduct Second Reading (by title only) and adopt Ordinance No. 314-2014 Establishing Purchasing Procedures, Section 3.30.110 and Amending Section 3.30.100 of the Rio Dell Municipal Code

City Manager Stretch provided a brief staff report and said as reported at the last meeting, the proposed amendments to the Purchasing Ordinance are being brought forward as the result of recommendations from EPA during a desk review audit of the City's Brownfield Grant. He said with adoption of this ordinance, the City will be in compliance and in a better position to compete for EPA grants.

A public hearing was opened to receive public comment on the proposed ordinance. There being no public comment, the public hearing closed.

Motion was made by Woodall/Marks to conduct second reading (by title only) and adopt *Ordinance No. 314-2014 Establishing Purchasing Procedures Section 3.10.110 and amending Section 3.30.100 of the Rio Dell Municipal Code*. Motion carried 5-0.



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Conduct Second Reading (by title only) and adopt Ordinance No. 315-2014 Amending Building Codes and Appendices, Section 15.05.020 of the Rio Dell Municipal Code

City Manager Stretch provided a staff report and stated as reported at the last meeting, the California Building Standards Commission updates Building Codes every three (3) years and each jurisdiction in California may either adopt the codes as written or may establish more restrictive building standards. Staff is recommending adoption of the Codes as adopted by the State Buildings Commission.

A public hearing was opened to receive public comment on the proposed Ordinance. There being no public comment, the public hearing closed.

Motion was made by Marks/Woodall to conduct the second reading (by title only) and adopt *Ordinance No. 315-2014 Amending Building Codes and Appendices, Section 15.05.020 of the Rio Dell Municipal Code*. Motion carried 5-0.

Introduce and Conduct First Reading (by title only) of Ordinance No. 308-2014 Establishing Environmentally Sensitive Habitat Area (ESHA) Regulations, Section 17.30.080 of the Rio Dell Municipal Code

Community Development Director Caldwell provided a staff report and said this ordinance was actually taken back to the planning commission for a second time. When it was originally presented to the Commission at their October 23, 2013 meeting, they recommended some pretty substantial changes that had to do with the streamside management area and where the buffer would be. He said the first revision was that the stream center line be used as opposed to the stream transition line which is typically the high water mark. He said in the Eel River, if the 50 foot recommended setback was used, you would not even get out of the river bed. As a result, with the Eel River, there is going to have to be a 50 foot setback from the hinge point.

Community Development Director Caldwell then referred to the properties at the end of Bellevue Ave. and the Micheli and Denning properties on Blue Slide Rd. and said if a recommendation of anything more than 50 feet from that hinge point is established, it will eliminate basically any future development potential. He added that without having our own guidelines in place, we have to defer to Department of Fish & Game and with respect to the Micheli property Fish & Game determined the setback must be 200 feet from the edge of riparian vegetation and 100 feet from any manmade pond which eliminates all development potential for that parcel.

Community Development Director Caldwell said the intent of the proposed regulations is to protect the riparian habitat and riparian vegetation within the river channel and on the adjacent stream banks.

Councilmember Johnson commented that he had a discussion with the Community Development Director earlier in the day regarding this item and for the benefit of the rest of the Council he

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reported that they talked about the need to interface with the Water Quality Control Board and the Department of Fish & Game; also about what to do with the 3 or 4 miles of frontage along the Eel River.

Councilmember Marks asked if the Rio Dell-Scotia bridge were to go out whether the structures on the edge of the river could be rebuilt.

Community Development Director Caldwell explained they could be rebuilt but the property owner would be required to provide a letter from a qualified biologist stating that there would be no adverse impact to the riparian habitat.

A public hearing was opened to receive public comment on the proposed ordinance.

**Karen Chase** asked how her concerns regarding destruction of wildlife on the river bar will be affected with adoption of the ordinance.

Community Development Director Caldwell stated it really doesn't come into play for the river bar area she is concerned with and advised her to contact the State Department of Fish & Wildlife regarding loss of wildlife.

**Michael Chase** said he moved to Rio Dell in 1972 and his family has owned property here since 1991 and all they have seen is a continual loss of wildlife and questioned why this is happening.

There being no further public comment, the public hearing closed.

City Manager Stretch asked for clarification that the 50 foot setback would only be applicable if the area is not located within the flood zone; whereby the setback actually becomes 100 feet.

Community Development Director Caldwell explained that is not the case because you can actually develop within flood zones with an engineered foundation and a flood elevation certificate.

Community Development Director noted that this would also apply to all streams and natural (not manmade) ponds.

Motion was made by Johnson/Marks to introduce and conduct the first reading (by title only) of *Ordinance No. 308-2014 Approving the Establishment of Environmentally Sensitive Habitat Area Regulations, Section 17.30.080 of the Rio Dell Municipal Code*, and continue it to the meeting of January 21, 2014 for its second reading and adoption. Motion carried 5-0.

**REPORTS/STAFF COMMUNICATIONS**

City Manager Stretch stated he had nothing further to report but with tonight's action by the Council he will begin recruitment for a Finance Director next week, and also will contact Avery Associates to see if they are available to come and meet with the City Council to get a feel for what the Council wants in a City Manager and to get more familiar with the community.

Councilmember Johnson asked what salary range will be used in advertising for a Finance Director and if Council members were adverse to just the job description or the salary range as well.

City Manager Stretch stated he will be advertising the position at the current salary range; not as recommended in his staff report.

Councilmember Wilson commented that he was not so much opposed to the salary but rather the job classification.

Community Development Director Caldwell reported on recent activities in the Community Development Department and announced he would be attending a Parks & Recreation workshop in Sacramento next week and said there is OTV grant money available which could address some of the problems on the river bar.

Wastewater Superintendent Chicora reported that Craig Olson from HDR will be here for the next Council meeting to provide a special presentation on the closeout of the wastewater project and said the majority of the punch list items have been completed and they were just waiting on the parts for the LED light switchover.

Councilmember Johnson asked if the project was accepted as complete and if the clock started ticking on the warranty period. Wastewater Superintendent Chicora commented that each component of the project basically has a different start date as far as the warranty period due to various phases of the project.

Councilmember Johnson said with the water now being sent over to the disposal site, has the State expressed any concerns with regard to the low water in the river. Wastewater Superintendent Chicora said the City's permit is written so water can be sent to the field all year and that we haven't even come close to the maximum flow rate. He said he is sending over some water which triggers extra sampling requirements but that he still needs to do sampling at the field.

Councilmember Marks referred to the vehicle purchase that was pulled from the agenda and asked if this particular diesel truck is subject to special emissions requirements. Wastewater

Superintendent Chicora stated that it is his understanding that it only applies to construction equipment such as the backhoe and vehicles over a certain weight; not to pick-ups.

**Sharon Wolff** asked if the City is still able to discharge into the river with the water level so low.

Wastewater Superintendent Chicora said it is allowed because the current flow is greatly exceeding what it would take to impact the river. He said it is not an issue and that the river is lower in the summer than where it is currently.

Councilmember Marks said she understands that there may be a change in the current building inspection services and asked if there are plans for a study session on the issue.

City Manager Stretch said there are no plans for a study session at this time and that he did receive a 30 day resignation notice from the contract building inspector but is uncertain whether or not he will be withdrawing his resignation. He noted that he has talked to another agency regarding providing building and plan check services to the City.

#### **COUNCIL REPORTS/COMMUNICATIONS**

Councilmember Johnson reported on his attendance at the December 19<sup>th</sup> HCAOG meeting and said one of the things HCAOG does by statute is forecasts housing construction and where people will live. He reported for the period 2014-2019 Rio Dell is forecasted to have an increase of 31 housing units. He noted that the Community Development Director was part of the team developing the numbers for Rio Dell and the County.

Mayor Thompson reported that HWMA has received the preliminary contract suggestions from several interested parties and in the next week or two, he and the City Manager will be meeting with the committee to evaluate the proposals. He said the term of the contract for hauling will be 10 years which will impact garbage rates.

Councilmember Woodall asked if the area on Riverside Dr. that was dug up for the new water lines was going to be paved; and if the City has a street sweeper to clean up the gravel. Wastewater Superintendent Chicora commented that the area will be paved and that the street sweeper won't work on non-paved surfaces.

Councilmember Johnson then asked if the amount of waste coming from the sludge dryer has become a problem. Wastewater Superintendent Chicora commented that it is piling up but not at the critical stage yet.

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**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 7:45 p.m. to the January 21, 2014 regular meeting.

Attest:

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Jack Thompson, Mayor


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Karen Dunham, City Clerk

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Rio Dell, CA 95562  
(707) 764-3532  
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January 21, 2014

TO: Honorable Mayor and City Council Members  
FROM:  Jim Stretch, City Manager  
SUBJECT: Pay Request #2 to Cal Electro for Wildwood Avenue Project, Notice of Completion and Release of Retention

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve payment #2 in the amount of \$51,607.16 to Cal Electro for Wildwood Avenue Improvement Project, and
2. Accept the project as complete and direct staff to file the Notice of Completion with the County Recorder, and
3. Authorize the City Manager to release the 5% retention amount of \$33,173.34 to Cal Electro 35 days after the Notice of Completion is filed with the County Recorder if there are no claims or liens filed with the City from the project.

BACKGROUND AND DISCUSSION

The Wildwood Avenue Improvement Project is now complete and this is the second request for payment from General Contractor Cal Electro. The payment request has been reviewed and recommended by the City Engineer and Construction Manager (GHD) and the City Manager.

The Notice of Completion for the project is recommended to be approved by the City Council for recordation with the County Recorder. The 5% retention (\$33,173.34) due the contractor will be paid 35 days after the Notice is filed.

Details for the claim are attached. It is recommended that the City Council approve the payment request in the amount of \$51,607.16.



## Memorandum

January 13, 2014

To: Jim Stretch, City Manager

Cc: Randy Jensen

From: Merritt Perry, Construction Manager

Tel: 707-443-8326

Subject: Wildwood Avenue Downtown Improvement Project Pay Request No. 2 Job no.: 8410114

Construction of the Wildwood Avenue Downtown Improvement Project is complete. One change order, Contract Change Order #2 was issued during this period, for the revisions to remove and replace two sections of damaged sidewalk in the amount of \$3,191.33. This work was included as a bid alternate in the original project plans was not awarded due to budget limitations, and added at the request of the public works department and approved by the City Manager.

We have reviewed the attached Progress Payment Request No. 2 from Cal Electro, Inc. It is based on the bid schedule unit cost dollar figures in the Contractor's bid and the actual quantities of work completed consistent with the bid schedule. We recommend payment to Cal Electro, Inc. for Pay Request No. 2 in the amount of \$51,607.16 at this time. Payment to the contractors is due within 30 days of the completed progress pay request. This amount takes into account 5% retention to be withheld until the project is complete. The current invoice was first accepted on January 9th.

Also attached is the notice of completion for City approval and signature. This notice is to be recorded when the project is complete and the contractor can be paid 35 days after it is recorded. Once signed, please submit an original notice to the county recorder's office and provide us with a conformed copy (bring second original with you). If you would like us to take this to the recorder's office for recording we would be happy to do so.

Please don't hesitate to contact me if you have any questions regarding the project progress or this pay request.

ATTACHMENTS: Cal Electro, Inc. invoice #2

City of Rio Dell  
Rio Dell Downtown Improvements Project  
Contractor: CalElectro Inc.  
Progress Pay Request #2

## CONTRACT ITEMS

Item No.	Description	Contract Quantity	Unit	Unit Price	Contract Amount	Quantity Complete To Date	Amount Complete To Date	Amount Previously Certified for Payment	Amount Currently Due
1	Mobilization/Demobilization	1	LS	\$26,000.00	\$26,000.00	1.00	\$26,000.00	\$19,500.00	\$6,500.00
2	Construction Area Signs	15	EA	\$350.00	\$5,250.00	4.00	\$1,400.00	\$0.00	\$1,400.00
3	Construction Staking	1	LS	\$8,000.00	\$8,000.00	1.00	\$8,000.00	\$8,000.00	\$0.00
4	Traffic Control (Throughout Construction)	1	LS	\$29,000.00	\$29,000.00	1.00	\$29,000.00	\$26,100.00	\$2,900.00
5	Erosion and Sediment Control	1	LS	\$2,500.00	\$2,500.00	1.00	\$2,500.00	\$2,250.00	\$250.00
6	Remove Existing Pavement Striping & Markings	1	LS	\$2,280.00	\$2,280.00	1.00	\$2,280.00	\$2,280.00	\$0.00
7	Gold Plane Asphalt Concrete 6" max	1372	SY	\$15.00	\$20,580.00	1296.00	\$19,440.00	\$19,440.00	\$0.00
8	Roadway Excavation (18" - 15 trees @ 24")	652	CY	\$42.00	\$27,384.00	652.00	\$27,384.00	\$27,384.00	\$0.00
9	Minor Concrete (6" Curb, A1-6)	1740	LF	\$33.00	\$57,420.00	1656.00	\$54,648.00	\$54,648.00	\$0.00
10	7" Water Service Connection	1	LS	\$1,200.00	\$1,200.00	1.00	\$1,200.00	\$1,200.00	\$0.00
11	Landscape and Irrigation	1	LS	\$269,000.00	\$269,000.00	1.00	\$269,000.00	\$242,100.00	\$26,900.00
12	Thermoplastic Pavement Markings	322	SF	\$10.00	\$3,220.00	266.00	\$2,660.00	\$2,240.00	\$420.00
13	4-Inch Thermoplastic Traffic Stripe (22, 27B, Loading Zone)	5380	LF	\$1.00	\$5,380.00	5884.00	\$5,884.00	\$5,622.00	\$262.00
14	6-Inch Thermoplastic Traffic Stripe (39, 39A)	3958	LF	\$1.00	\$3,958.00	4350.00	\$4,350.00	\$4,350.00	\$0.00
15	8-Inch Thermoplastic Traffic Stripe (38)	50	LF	\$3.00	\$150.00	0.00	\$0.00	\$0.00	\$0.00
16	Retroreflective Pavement Marker (Type H Detail 26 and Type G Detail 22 and Detail 38)	85	EA	\$6.00	\$510.00	128.00	\$768.00	\$768.00	\$0.00
17	Welcome Sign Installation	1	LS	\$6,000.00	\$6,000.00	1.00	\$6,000.00	\$4,500.00	\$1,500.00
18	Lighting & Electrical	1	LS	\$38,000.00	\$38,000.00	1.00	\$38,000.00	\$28,500.00	\$9,500.00
19	Art Pedestals	2	EA	\$1,000.00	\$2,000.00	2.00	\$2,000.00	\$2,000.00	\$0.00
20	Clock	1	LS	\$15,000.00	\$15,000.00	1.00	\$15,000.00	\$13,500.00	\$1,500.00
21	Clock Pedestal	1	LS	\$1,200.00	\$1,200.00	1.00	\$1,200.00	\$1,200.00	\$0.00
CONTRACT TOTALS					\$524,032.00	-----	\$516,714.00	\$465,582.00	\$51,132.00

## EXTRA WORK

Item No.	Description	Contract Quantity	Unit	Unit Price	Contract Amount	Quantity Complete To Date	Amount Complete To Date	Amount Previously Certified for Payment	Amount Currently Due
Change Order #1	Median Island, Landscaping and Electrical Modifications	1	LS	-\$2,798.55	-\$2,798.55	1.00	-\$2,798.55	-\$2,798.55	\$0.00
Change Order #2	Remove and Replace Damaged Sidewalk in Two Locations	1	LS	\$3,191.33	\$3,191.33	1.00	\$3,191.33	\$0.00	\$3,191.33
EXTRA WORK SUBTOTAL					\$392.78	-----	\$392.78	-\$2,798.55	\$3,191.33
CONTRACT AND EXTRA WORK TOTAL					\$524,424.78	-----	\$517,066.78	\$462,783.45	\$54,323.33
Total Earned To Date \$									\$17,106.78
Total Retention To Date \$									25,855.34
Previous Payments \$									439,644.28
AMOUNT DUE									\$51,607.16

Recommended by:

*Merith Perry*  
Merith Perry, Construction Manager

12/12/2013  
Date



# CONTRACTOR'S APPLICATION & CERTIFICATE FOR PAYMENT

Page 1

FROM: CAL ELECTRO INC.  
3710 ELECTRO WAY  
REDDING, CA 96002  
(530) 223-5937 Fax (530) 221-7038

TO: CITY OF RIO DELL  
675 WILDWOOD AVE  
RIO DELL, CA 95562

ARCHITECT:

PROJECT: 01061-12004

CUSTOMER: RIODL  
INVOICE #: 1387-02  
INVOICE DATE: 01/09/14  
PERIOD TO: 12/31/13  
CONTRACT DATE: 07/30/13  
APPLICATION #: 02

PROJECT: RIO DELL PED STREET IMPROV  
WILDWOOD AVE  
RIO DELL, CA 95562

## APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT SUM.....	\$524,032.00
2. Net Change by Change Orders.....	\$392.78
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	\$524,424.78
4. TOTAL COMPLETED & STORED TO DATE.....	\$517,106.78
(Column G on Continuation Sheet)	
5. RETAINAGE:	
a. 5% of Completed Work.....	\$25,855.34
(Column D+E on Continuation Sheet)	
b. 0% of Stored Material.....	\$0.00
(Column F on Continuation Sheet)	
Total Retainage (Line 5a + 5b or	
Total in Column I on Continuation Sheet).....	\$25,855.34
6. TOTAL EARNED LESS RETAINAGE.....	\$491,251.44
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$439,644.28
(Line 6 from prior Certificate)	
8. SALES TAX (if applicable).....	\$0.00
9. CURRENT PAYMENT DUE.....	\$51,607.16
10. BALANCE TO FINISH, PLUS RETAINAGE.....	\$33,173.34
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: CAL ELECTRO INC.

By: E. Reutiller Date: 1/9/14

## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, certifies to the Owner that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$51,607.16

ONSITE REP: CAL ELECTRO INC.

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTRACTOR'S APPLICATION & CERTIFICATE FOR PAYMENT

Page 2

FROM: CAL ELECTRO INC.  
3710 ELECTRO WAY  
REDDING, CA 96002  
(530) 223-5937 Fax (530) 221-7038

TO: CITY OF RIO DELL  
675 WILDWOOD AVE  
RIO DELL, CA 95562

ARCHITECT:

PROJECT: 01061-12004

CUSTOMER: RIODL  
INVOICE #: 1387-02  
INVOICE DATE: 01/09/14  
PERIOD TO: 12/31/13  
CONTRACT DATE: 07/30/13  
APPLICATION #: 02

PROJECT: RIO DELL PED STREET IMPROV  
WILDWOOD AVE  
RIO DELL, CA 95562

## CONTINUATION SHEET

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	----- WORK COMPLETED ----- FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
ORIGINAL CONTRACT:									
01170	MOBILIZ/DEMOBILIZ	26,000.00	19,500.00	6,500.00		26,000.00	100		1,300.00
01175	CONST AREA SIGNS	5,250.00		1,400.00		1,400.00	27	3,850.00	70.00
01180	CONSTR STAKING	8,000.00	8,000.00			8,000.00	100		400.00
01190	TRAFFIC CONTROL(ALL)	29,000.00	26,100.00	2,900.00		29,000.00	100		1,450.00
01200	EROSION/SEDMNT CNTRL	2,500.00	2,250.00	250.00		2,500.00	100		125.00
01210	REM PAVMT STRIP&MARK	2,280.00	2,280.00			2,280.00	100		114.00
01220	COLD PLN ASPH/CON 6"	20,580.00	19,440.00			19,440.00	94	1,140.00	972.00
01240	RDWY EXCV-18",15 TR	27,384.00	27,384.00			27,384.00	100		1,369.20
01250	MINOR CONCR-6" CURB	57,420.00	54,648.00			54,648.00	95	2,772.00	2,732.40
01300	2" WATER SERV CONN	1,200.00	1,200.00			1,200.00	100		60.00
01310	LANDSCAPE & IRRIG	269,000.00	242,100.00	26,900.00		269,000.00	100		13,450.00
01320	THERMOPL PAVMT MARK	3,220.00	2,240.00	420.00		2,660.00	83	560.00	133.00
01330	4"THERMOPL TRAF STRI	5,380.00	5,622.00	262.00		5,884.00	109	-504.00	294.20
01340	6"THERMOPL TRAF STRI	3,958.00	4,350.00			4,350.00	110	-392.00	217.50
01400	8"THERMOPL TRAF STRI	150.00					0	150.00	
01410	RETROREFL PVMT MARK	510.00	768.00			768.00	151	-258.00	38.40
01420	ALT 1-WELCOME SIGN	6,000.00	4,500.00	1,500.00		6,000.00	100		300.00
01430	ALT 1-LIGHT&ELEC	38,000.00	28,500.00	9,500.00		38,000.00	100		1,900.00
01480	ALT 2-ART PEDESTALSQ	2,000.00	2,000.00			2,000.00	100		100.00
01500	ALT 3-CLOCK	15,000.00	13,500.00	1,500.00		15,000.00	100		750.00
01510	ALT 3-CLOCK PEDESTL	1,200.00	1,200.00			1,200.00	100		60.00
TOTALS:		524,032.00	465,582.00	51,132.00	0.00	516,714.00	99	7,318.00	25,835.70
CHANGE ORDERS:									
C001	ITEMS 7-18 PER CO C001 approved 10/08/13	-2,798.55	-2,798.55			-2,798.55	100		-139.93
C002	R&R Sidewlks-#2 C002 approved 10/30/13	3,191.33		3,191.33		3,191.33	100		159.57
TOTALS:		524,424.78	462,783.45	54,323.33	0.00	517,106.78	99	7,318.00	25,855.34

This instrument is for the  
benefit of the City of Rio Dell

**Recording Requested by:**  
City of Rio Dell  
Community Development Department

**Return to:**  
GHD  
718 Third Street  
Eureka, CA. 95501

---

OFFICIAL BUSINESS: Exempt from Recording Fees Pursuant to California Government Code 27383.

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. On the 31st day of December, 2013, the project known as:  
City of Rio Dell Downtown Pedestrian and Streetscape Improvement Project
2. The project is located in the City of Rio Dell, County of Humboldt, State of California.
3. The owner of the property is the City of Rio Dell.
4. The name and address of the party filing this Notice is:  
City of Rio Dell,  
675 Wildwood Ave,  
Rio Dell, CA 95562
5. The name and address of the Contractor responsible for the construction of said project is:  
Cal Electro, Inc.  
3710 Electro Way  
Redding, CA 96002-9360
6. The general description of the public project was: street improvements, including but not limited to construction of new curbs, gutters, sidewalk, traffic signs, pavement striping and markings, a lighted pedestrian crossing, temporary traffic control, water pollution control, and other related work, as set forth on the project Plans and Specifications
7. The original contract amount was: \$ 517,106.78

Recording of this document is requested for City of Rio Dell and on behalf of the City of Rio Dell, a Municipal Corporation, under Section 6103 of the Government Code.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Jim Stretch, City Manager


\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Karen Dunham, City Clerk:

\_\_\_\_\_  
Date

*675 Wildwood Avenue  
Rio Dell, CA 95562*



TO: Rio Dell City Council  
FROM:  Jim Stretch City Manager  
DATE: January 21, 2014  
SUBJECT: Wahlund/Sequoia Construction pay request #22, Notice of Completion and Release of Retention

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve pay request #22 in the amount of \$275,327.08, and
2. Direct staff to record the Notice of Completion, and
3. Authorize staff to release the 5% retention in the amount of \$539,764.29 in 35 days if the City receives no claims or liens from the project.

**BACKGROUND AND DISCUSSION**

Pay request #22 in the amount of \$275,327.08 is made by Contractor Ken Wahlund for the last progress payment related to the WWTF construction project, funded through the State Water Resources Control Board financing agreement project number C-06-7401-110 which totals \$12,980,859. The pay request has been reviewed and approved by the Construction Manager and signed off by the City Manager.

The project is now complete and certified as such by the Contractor and the City's Construction Manager. The next step is for the City to record the Notice of Completion, and then 35 days thereafter, if no claims or liens are filed with the City, the 5% retention for the \$10,795,285.82 contract can be released to Wahlund Construction, Inc. in the amount of \$539,764.29.

It was a great project that brought to Rio Dell a state-of-the-art Wastewater Treatment Facility and Disposal System. HDR Engineering, Wahlund Construction and Sequoia Construction Specialties, Kurt Hirtzer Inspection Services/ Richard Behrens were great to work with and created an excellent facility.

BEHRENS CONSTRUCTION AND INSPECTION SERVICES

170 South Bank Chetco River Road  
Brookings, OR 97415-8288

(707) 696-4650  
rbehrens@rbehrens.org

To: Rio Dell City Council  
Jim Stretch, City Manager  
Stephanie Beauchaine, Finance Director  
Rick Chicora, Wastewater Superintendent

From: Richard Behrens, Construction Manager

Date: 1/15/2014

Project Name: **Wastewater Treatment Plant Upgrade and Disposal Project**

The WWTP project is now complete. The contractor has completed all contractual requirements for the project.

Progress Payment Request No. 22 is attached. This pay request is based on the bid schedule breakdown provided by the contractor, Wahlund Construction, Inc./ Sequoia Construction Specialties, and the actual quantities of work completed and materials delivered to site.

There have been ten approved Change Orders completed to date, totaling an amount of \$164,285.82. The adjusted contract amount to date is \$10,795,285.82. The total billed (net amount) thru Progress Pay Request No. 22, less retainer, is \$10,255,521.52.

I recommend payment to Wahlund Construction, Inc./ Sequoia Construction Specialties for Progress Pay Request No. 22 in the amount of \$275,327.08. Payment to the contractors is due within 20 days of receipt of each Application for Payment. Progress Payment Request No. 22 was approved 1/15/2014.

cc:

Craig Olson, HDR Inc.  
Bret Rinehart, Wahlund Construction, Inc.  
Brian Pritchard, Sequoia Construction Specialties

**Progress Payment Summary**

Owner: City of Rio Dell  
Project Title: Rio Dell Wastewater Treatment Plant  
Upgrade and Disposal

Job #: 24-11  
Payment #: 22  
Period Ending: 31-Dec-13

**1. Analysis of Authorized Contract Amount to Date**

a. Authorized Contract Work Amount	\$ 10,631,000.00
b. Total Change Orders Work Amount	\$ 164,285.82
<b>c. Adjusted Contract Amount to Date</b>	<b>\$ 10,795,285.82</b>

**2. Analysis of Work Performed**

a. Contract and Change Orders Performed to Date	\$ 10,795,285.82
b. Retainer, 5%	\$ 539,764.29
c. Net Contract Work to Date	\$ 10,255,521.52
d. Previous Billed	\$ 9,980,194.44
<b>e. Balance Due This Period</b>	<b>\$ 275,327.08</b>

**3. Certification of Contractor**

According to the best of my knowledge and belief, I certify that all items and amounts shown on the Schedule of Values are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions.

All previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.

Wahlund Construction, Inc.,/  
Sequoia Construction Specialties  
Contractor

*Ken Wahlund*  
Authorized Representative

Date: 12/25/2013 Title: Joint Venture Administrator

**4. Certification of Construction Manager**

I certify that I have checked and verified the above and foregoing Schedule of Values; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor; that all work and/or material included in this Progress Payment Summary has been inspected by me and/or my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with the requirements of the referenced contract; and that the payment due to the Contractor is correctly computed on the basis of work performed and/or material supplied to date.

*See Behrens' letter of 1/15/2014*  
Construction Manager

Date: 1/15/2014

**5. Approval for Payment**

*[Signature]*  
City Manager

Date: 1/15/2014

1/15/2014

# WAHLUND CONSTRUCTION, INC./ SEQUOIA CONSTRUCTION SPECIALTIES

*A Joint Venture*

License No. 855844

Eureka Office: 707-268-0150 Fax: 707-268-0137

To: City of Rio Dell

675 Wildwood Avenue

Rio Dell, California 95562

## Rio Dell Wastewater Treatment Plant Upgrade and Disposal Project HDR Project No. 152932

Pay Request No.: 22

Period Ending: 12/31/13

Item	Description of Item	Qty	Unit	Unit Cost	Total Cost	Previous		This Period		Total To Date	
						Qty	\$	Qty	\$	Qty	\$
1	<b>Bid Item 1</b>										
	Sheeting, shoring and bracing or equivalent method conforming to applicable safety order.	1	LS	\$ 5,000.00	\$ 5,000.00	100%	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00
				<b>Bid Item 1 Total</b>	<b>\$ 5,000.00</b>		<b>\$ 5,000.00</b>		<b>\$ -</b>		<b>\$ 5,000.00</b>
2	<b>Bid Item 2</b>										
	Over-excavation and disposal of undesirable material and compaction of fill material under biological treatment facility as defined in Section 02200 of the specifications.	2,500	CY	\$ 35.00	\$ 87,500.00	2,500	\$ 87,500.00	0	\$ -	2,500	\$ 87,500.00
				<b>Bid Item 2 Total</b>	<b>\$ 87,500.00</b>		<b>\$ 87,500.00</b>		<b>\$ -</b>		<b>\$ 87,500.00</b>
3	<b>Bid Item 3</b>										
	14-inch recycled water pipeline from Station 1+50 (+/-) to Station 101+50 (+/-), including all appurtenances as required to complete work.	10,000	LF	\$ 108.00	\$ 1,080,000.00	10,000	\$ 1,080,000.00	0.00	\$ -	10,000	\$ 1,080,000.00
				<b>Bid Item 3 Total</b>	<b>\$ 1,080,000.00</b>		<b>\$ 1,080,000.00</b>		<b>\$ -</b>		<b>\$ 1,080,000.00</b>
4	<b>Bid Item 4</b>										
	Recycled water pipeline from Station 101+50 (+/-) to Station 201+50 (+/-), including all work in Caltrans right-of-way.										
4.1	Surveying & Engineering Design	1	LS	\$ 68,250.00	\$ 68,250.00	100%	\$ 68,250.00	0%	\$ -	100%	\$ 68,250.00
4.2	Geotechnical Report	1	LS	\$ 42,525.00	\$ 42,525.00	100%	\$ 42,525.00	0%	\$ -	100%	\$ 42,525.00
4.3	SLC Lease, SEIR, Permitting, Calcs, CEQA Plus, etc.	1	LS	\$ 71,000.00	\$ 71,000.00	100%	\$ 71,000.00	0%	\$ -	100%	\$ 71,000.00
4.4	Construction Administration	1	LS	\$ 58,800.00	\$ 58,800.00	75%	\$ 44,100.00	25%	\$ 14,700.00	100%	\$ 58,800.00
4.5	Open Cut Casing & Pipe Installation	1	LS	\$ 241,000.00	\$ 241,000.00	50%	\$ 120,500.00	50%	\$ 120,500.00	100%	\$ 241,000.00
4.6	Jack & Bore Casing & Pipe Installation	1	LS	\$ 149,000.00	\$ 149,000.00	95%	\$ 141,550.00	5%	\$ 7,450.00	100%	\$ 149,000.00
4.7	HDD Piping Installation	1	LS	\$ 869,425.00	\$ 869,425.00	100%	\$ 869,425.00	0%	\$ -	100%	\$ 869,425.00
				<b>Bid Item 4 Total</b>	<b>\$ 1,500,000.00</b>		<b>\$ 1,357,350.00</b>		<b>\$ 142,650.00</b>		<b>\$ 1,500,000.00</b>
5	<b>Bid Item 5</b>										
	All work at disposal site on north side of Eel River outside of Caltrans right-of-way.										
5.1	Site Clearing	1	LS	\$ 15,000.00	\$ 15,000.00	100%	\$ 15,000.00	0%	\$ -	100%	\$ 15,000.00
5.2	Earthwork	1	LS	\$ 289,475.00	\$ 289,475.00	100%	\$ 289,475.00	0%	\$ -	100%	\$ 289,475.00
5.3	Distribution and Turnout Boxes	1	LS	\$ 15,000.00	\$ 15,000.00	100%	\$ 15,000.00	0%	\$ -	100%	\$ 15,000.00

5.4	Precast Concrete Pump Station	1	LS	\$ 28,000.00	\$ 28,000.00	100%	\$ 28,000.00	0%	\$ -	100%	\$ 28,000.00
5.5	Pump Station Base & Equipment Pad	1	LS	\$ 6,825.00	\$ 6,825.00	100%	\$ 6,825.00	0%	\$ -	100%	\$ 6,825.00
5.6	Overflow Valve Concrete Pads	1	LS	\$ 20,475.00	\$ 20,475.00	100%	\$ 20,475.00	0%	\$ -	100%	\$ 20,475.00
5.7	Hydroseeding	1	LS	\$ 54,059.25	\$ 54,059.25	100%	\$ 54,059.25	0%	\$ -	100%	\$ 54,059.25
5.8	Submersible Non-Clog Tailwater Pumps	1	LS	\$ 32,386.10	\$ 32,386.10	100%	\$ 32,386.10	0%	\$ -	100%	\$ 32,386.10
5.9	REW Piping	1	LS	\$ 150,000.00	\$ 150,000.00	97.81%	\$ 146,717.52	2.19%	\$ 3,282.48	100.00%	\$ 150,000.00
5.10	DFD Piping	1	LS	\$ 145,000.00	\$ 145,000.00	100%	\$ 145,000.00	0%	\$ -	100%	\$ 145,000.00
5.11	Tailwater Pump Piping - Material	1	LS	\$ 20,002.50	\$ 20,002.50	100%	\$ 20,002.50	0%	\$ -	100%	\$ 20,002.50
5.12	Tailwater Pump Piping - Labor	1	LS	\$ 7,381.50	\$ 7,381.50	100%	\$ 7,381.50	0%	\$ -	100%	\$ 7,381.50
5.13	Tailwater Pump Installation per D04	1	LS	\$ 6,460.65	\$ 6,460.65	100%	\$ 6,460.65	0%	\$ -	100%	\$ 6,460.65
5.14	HDG Bar Grating 2x per 1/D03	1	LS	\$ 2,625.00	\$ 2,625.00	100%	\$ 2,625.00	0%	\$ -	100%	\$ 2,625.00
5.15	PVC Sillling Well per D04	1	LS	\$ 2,310.00	\$ 2,310.00	100%	\$ 2,310.00	0%	\$ -	100%	\$ 2,310.00
				<b>Bid Item 5 Total</b>			<b>\$ 791,717.52</b>		<b>\$ 3,282.48</b>		<b>\$ 795,000.00</b>
6	<b>Bid Item 6</b>										
	All work as required per the MMRP as outlined in Specification Section 01560.	1	LS	\$ 70,000.00	\$ 70,000.00	99%	\$ 69,300.00	1%	\$ 700.00	100%	\$ 70,000.00
				<b>Bid Item 6 Total</b>			<b>\$ 69,300.00</b>		<b>\$ 700.00</b>		<b>\$ 70,000.00</b>
7	<b>Bid Item 7</b>										
	Storm Water Pollution Prevention Plan and Implementation per Specification Section 02271.	1	LS	\$ 10,500.00	\$ 10,500.00	99%	\$ 10,395.00	1%	\$ 105.00	100%	\$ 10,500.00
				<b>Bid Item 7 Total</b>			<b>\$ 10,395.00</b>		<b>\$ 105.00</b>		<b>\$ 10,500.00</b>
8	<b>Bid Item 8</b>										
	All other work as indicated on the project plans and defined in the project specifications.										
8.1	<b>Bidding Requirements</b>										
8.1.1	Performance & Payment Bond	1	LS	\$ 82,000.00	\$ 82,000.00	100%	\$ 82,000.00	0%	\$ -	100%	\$ 82,000.00
8.1.2	Insurance	1	LS	\$ 88,000.00	\$ 88,000.00	100%	\$ 88,000.00	0%	\$ -	100%	\$ 88,000.00
				<b>Bidding Requirements Total</b>			<b>\$ 170,000.00</b>		<b>\$ -</b>		<b>\$ 170,000.00</b>
8.2	<b>General Requirements</b>										
8.2.1	Mobilization	1	LS	\$ 156,250.00	\$ 156,250.00	100%	\$ 156,250.00	0%	\$ -	100%	\$ 156,250.00
8.2.2	Demobilization	1	LS	\$ 25,000.00	\$ 25,000.00	0%	\$ -	100%	\$ 25,000.00	100%	\$ 25,000.00
8.2.3	Plumbing Mobilization	1	LS	\$ 21,000.00	\$ 21,000.00	100%	\$ 21,000.00	0%	\$ -	100%	\$ 21,000.00
8.2.4	Field Engineering & Surveying	1	LS	\$ 10,000.00	\$ 10,000.00	100%	\$ 10,000.00	0%	\$ -	100%	\$ 10,000.00
8.2.5	Administration Requirements	1	LS	\$ 252,000.00	\$ 252,000.00	100%	\$ 252,000.00	0%	\$ -	100%	\$ 252,000.00
8.2.6	Construction Schedules	1	LS	\$ 2,000.00	\$ 2,000.00	100%	\$ 2,000.00	0%	\$ -	100%	\$ 2,000.00
8.2.7	Submittals	1	LS	\$ 18,000.00	\$ 18,000.00	100%	\$ 18,000.00	0%	\$ -	100%	\$ 18,000.00
8.2.8	Temporary Offices, Sanitation, etc.	1	LS	\$ 54,000.00	\$ 54,000.00	100%	\$ 54,000.00	0%	\$ -	100%	\$ 54,000.00
8.2.9	Project Sign	1	LS	\$ 1,500.00	\$ 1,500.00	100%	\$ 1,500.00	0%	\$ -	100%	\$ 1,500.00
8.2.10	Construction Photographs	1	LS	\$ 500.00	\$ 500.00	100%	\$ 500.00	0%	\$ -	100%	\$ 500.00
				<b>General Requirements Total</b>			<b>\$ 515,250.00</b>		<b>\$ 25,000.00</b>		<b>\$ 540,250.00</b>
8.3	<b>WWTP Sitework</b>										
8.3.1	Sludge Drying Bed Demolition	1	LS	\$ 45,750.00	\$ 45,750.00	100%	\$ 45,750.00	0%	\$ -	100%	\$ 45,750.00
8.3.2	Misc. Existing Tanks & Buildings Demolition	1	LS	\$ 18,459.00	\$ 18,459.00	100%	\$ 18,459.00	0%	\$ -	100%	\$ 18,459.00



8.3.3	Staging Area Earthwork & Grading	1	LS	\$	25,000.00	\$	25,000.00	100%	\$	25,000.00	0%	\$	-	100%	\$	25,000.00
8.3.4	Staging Area Temporary Fencing	1	LS	\$	1,500.00	\$	1,500.00	100%	\$	1,500.00	0%	\$	-	100%	\$	1,500.00
8.3.5	Hot Mix Asphalt Paving	1	LS	\$	38,287.20	\$	38,287.20	20%	\$	7,657.44	80%	\$	30,629.76	100%	\$	38,287.20
8.3.6	Canopy Slab @ CL2 Bldg	1	LS	\$	5,250.00	\$	5,250.00	100%	\$	5,250.00	0%	\$	-	100%	\$	5,250.00
8.3.7	Canopy Slab @ Ops Bldg	1	LS	\$	7,350.00	\$	7,350.00	100%	\$	7,350.00	0%	\$	-	100%	\$	7,350.00
8.3.8	Generator Slab	1	LS	\$	13,125.00	\$	13,125.00	100%	\$	13,125.00	0%	\$	-	100%	\$	13,125.00
8.3.9	CL2 Mixer Concrete Repair	1	LS	\$	4,200.00	\$	4,200.00	100%	\$	4,200.00	0%	\$	-	100%	\$	4,200.00
8.3.10	Chem Storage Slab	1	LS	\$	4,200.00	\$	4,200.00	100%	\$	4,200.00	0%	\$	-	100%	\$	4,200.00
8.3.11	3 Steel Canopies	1	LS	\$	36,163.05	\$	36,163.05	100%	\$	36,163.05	0%	\$	-	100%	\$	36,163.05
8.3.12	3 Bollards per C02	1	LS	\$	2,702.70	\$	2,702.70	100%	\$	2,702.70	0%	\$	-	100%	\$	2,702.70
8.3.13	Static Mixer & Chlorine Injection Precast Vault	1	LS	\$	16,500.00	\$	16,500.00	100%	\$	16,500.00	0%	\$	-	100%	\$	16,500.00
8.3.14	Existing Control Room Door	1	LS	\$	12,600.00	\$	12,600.00	100%	\$	12,600.00	0%	\$	-	100%	\$	12,600.00
8.3.15	Existing Control Room Roof	1	LS	\$	22,575.00	\$	22,575.00	100%	\$	22,575.00	0%	\$	-	100%	\$	22,575.00
				<b>WWTP Sitework Total</b>					<b>\$</b>	<b>253,661.95</b>		<b>\$</b>	<b>30,629.76</b>		<b>\$</b>	<b>253,661.95</b>
8.4	<b>Yard Piping</b>															
8.4.1	12" Effluent Piping	1	LS	\$	60,000.00	\$	60,000.00	100%	\$	60,000.00	0%	\$	-	100%	\$	60,000.00
8.4.2	12" Influent Piping	1	LS	\$	50,000.00	\$	50,000.00	100%	\$	50,000.00	0%	\$	-	100%	\$	50,000.00
8.4.3	6" Sludge Piping	1	LS	\$	25,000.00	\$	25,000.00	100%	\$	25,000.00	0%	\$	-	100%	\$	25,000.00
8.4.4	8" Backwash Piping	1	LS	\$	30,000.00	\$	30,000.00	100%	\$	30,000.00	0%	\$	-	100%	\$	30,000.00
8.4.5	Misc. Underground Piping, Tie-Ins, Demo, Etc.	1	LS	\$	10,000.00	\$	10,000.00	100%	\$	10,000.00	0%	\$	-	100%	\$	10,000.00
8.4.6	Static Mixer & Chlorine Injection Vault Piping - Material	1	LS	\$	3,339.00	\$	3,339.00	100%	\$	3,339.00	0%	\$	-	100%	\$	3,339.00
8.4.7	Static Mixer & Chlorine Injection Vault Piping - Labor	1	LS	\$	1,443.75	\$	1,443.75	100%	\$	1,443.75	0%	\$	-	100%	\$	1,443.75
				<b>Yard Piping Total</b>					<b>\$</b>	<b>179,782.75</b>		<b>\$</b>	<b>-</b>		<b>\$</b>	<b>179,782.75</b>
8.5	<b>Headworks</b>															
8.5.1	Influent Pump Installation per SP10	1	LS	\$	6,460.65	\$	6,460.65	100%	\$	6,460.65	0%	\$	-	100%	\$	6,460.65
8.5.2	Grating Support Channel and New Grating per SP10	1	LS	\$	5,537.70	\$	5,537.70	100%	\$	5,537.70	0%	\$	-	100%	\$	5,537.70
8.5.3	Headworks Pump Piping - Material	1	LS	\$	20,002.50	\$	20,002.50	100%	\$	20,002.50	0%	\$	-	100%	\$	20,002.50
8.5.4	Headworks Pump Piping - Labor	1	LS	\$	7,381.50	\$	7,381.50	100%	\$	7,381.50	0%	\$	-	100%	\$	7,381.50
				<b>Headworks Total</b>					<b>\$</b>	<b>39,382.35</b>		<b>\$</b>	<b>-</b>		<b>\$</b>	<b>39,382.35</b>
8.6	<b>Biological Treatment Facility</b>															
8.6.1	Excavation	1	LS	\$	75,000.00	\$	75,000.00	100%	\$	75,000.00	0%	\$	-	100%	\$	75,000.00
8.6.2	Subgrade & Base Rock	1	LS	\$	25,000.00	\$	25,000.00	100%	\$	25,000.00	0%	\$	-	100%	\$	25,000.00
8.6.3	Tank Slab Form & Pour	1	LS	\$	262,500.00	\$	262,500.00	100%	\$	262,500.00	0%	\$	-	100%	\$	262,500.00
8.6.4	Tank Slab Rebar	1	LS	\$	330,750.00	\$	330,750.00	100%	\$	330,750.00	0%	\$	-	100%	\$	330,750.00
8.6.5	Tank Walls Form & Pour	1	LS	\$	682,500.00	\$	682,500.00	100%	\$	682,500.00	0%	\$	-	100%	\$	682,500.00
8.6.6	Tank Walls Rebar	1	LS	\$	309,750.00	\$	309,750.00	100%	\$	309,750.00	0%	\$	-	100%	\$	309,750.00
8.6.7	Sloped Fills	1	LS	\$	52,500.00	\$	52,500.00	100%	\$	52,500.00	0%	\$	-	100%	\$	52,500.00
8.6.8	Backfill	1	LS	\$	7,500.00	\$	7,500.00	100%	\$	7,500.00	0%	\$	-	100%	\$	7,500.00
8.6.9	Aluminum Stair with Railing	1	LS	\$	20,245.05	\$	20,245.05	100%	\$	20,245.05	0%	\$	-	100%	\$	20,245.05
8.6.10	AeroMod Equipment Installation	1	LS	\$	203,054.25	\$	203,054.25	100%	\$	203,054.25	0%	\$	-	100%	\$	203,054.25
8.6.11	Pipe Connections Bio Treatment 12"INFP, 12"EFF, 8" LPA & 4" LPA - SP01 & SP02 - Material	1	LS	\$	28,407.75	\$	28,407.75	100%	\$	28,407.75	0%	\$	-	100%	\$	28,407.75

8.6.12	Pipe Connections Bio Treatment 12"NFP, 12"EFF, 8"LPA & 4"LPA - SP01 & SP02 - Labor	1	LS	\$ 23,404.50	\$ 23,404.50	100%	\$ 23,404.50	0%	\$ -	100%	\$ 23,404.50
8.6.13	Selector Tank Piping - Material	1	LS	\$ 819.00	\$ 819.00	100%	\$ 819.00	0%	\$ -	100%	\$ 819.00
8.6.14	Selector Tank Piping - Labor	1	LS	\$ 3,601.50	\$ 3,601.50	100%	\$ 3,601.50	0%	\$ -	100%	\$ 3,601.50
8.6.15	Conduit and Pneumatic Systems - Material	1	LS	\$ 1,312.50	\$ 1,312.50	100%	\$ 1,312.50	0%	\$ -	100%	\$ 1,312.50
8.6.16	Conduit and Pneumatic Systems - Labor	1	LS	\$ 8,100.75	\$ 8,100.75	100%	\$ 8,100.75	0%	\$ -	100%	\$ 8,100.75
8.6.17	Aeration Tank Piping - Material	1	LS	\$ 8,111.25	\$ 8,111.25	100%	\$ 8,111.25	0%	\$ -	100%	\$ 8,111.25
8.6.18	Aeration Tank Piping - Labor	1	LS	\$ 20,160.00	\$ 20,160.00	100%	\$ 20,160.00	0%	\$ -	100%	\$ 20,160.00
8.6.19	Clarifier Piping - Material	1	LS	\$ 5,785.50	\$ 5,785.50	100%	\$ 5,785.50	0%	\$ -	100%	\$ 5,785.50
8.6.20	Clarifier Piping - Labor	1	LS	\$ 7,203.00	\$ 7,203.00	100%	\$ 7,203.00	0%	\$ -	100%	\$ 7,203.00
8.6.21	Digester Tank Piping - Material	1	LS	\$ 5,323.50	\$ 5,323.50	100%	\$ 5,323.50	0%	\$ -	100%	\$ 5,323.50
8.6.22	Digester Tank Piping - Labor	1	LS	\$ 16,290.75	\$ 16,290.75	100%	\$ 16,290.75	0%	\$ -	100%	\$ 16,290.75
8.6.23	6"SL, 2W, 12"LPA, 4"SL - SP01 - Material	1	LS	\$ 58,338.00	\$ 58,338.00	100%	\$ 58,338.00	0%	\$ -	100%	\$ 58,338.00
8.6.24	6"SL, 2W, 12"LPA, 4"SL - SP01 - Labor	1	LS	\$ 34,156.50	\$ 34,156.50	100%	\$ 34,156.50	0%	\$ -	100%	\$ 34,156.50
8.6.25	7 Sch 10 Stainless LPA Crossovers per SP02	1	LS	\$ 9,483.60	\$ 9,483.60	100%	\$ 9,483.60	0%	\$ -	100%	\$ 9,483.60
8.6.26	9 Hose Racks per SP01	1	LS	\$ 7,087.50	\$ 7,087.50	100%	\$ 7,087.50	0%	\$ -	100%	\$ 7,087.50
				<b>Biological Treatment Total</b>			<b>\$ 2,206,384.90</b>		<b>\$</b>		<b>\$ 2,206,384.90</b>
8.7	<b>Blower Building</b>										
8.7.1	Earthwork	1	LS	\$ 5,000.00	\$ 5,000.00	100%	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00
8.7.2	Blower Building Concrete	1	LS	\$ 36,750.00	\$ 36,750.00	100%	\$ 36,750.00	0%	\$ -	100%	\$ 36,750.00
8.7.3	Concrete Masonry	1	LS	\$ 20,947.50	\$ 20,947.50	100%	\$ 20,947.50	0%	\$ -	100%	\$ 20,947.50
8.7.4	Roof Structure	1	LS	\$ 42,000.00	\$ 42,000.00	100%	\$ 42,000.00	0%	\$ -	100%	\$ 42,000.00
8.7.5	Doors	1	LS	\$ 7,035.00	\$ 7,035.00	100%	\$ 7,035.00	0%	\$ -	100%	\$ 7,035.00
8.7.6	New Blowers in Blower Building	1	LS	\$ 6,460.65	\$ 6,460.65	100%	\$ 6,460.65	0%	\$ -	100%	\$ 6,460.65
8.7.7	Valves and Supports SP20 - Material Only	1	LS	\$ 2,798.25	\$ 2,798.25	100%	\$ 2,798.25	0%	\$ -	100%	\$ 2,798.25
8.7.8	Blower Piping to Mech. Coupling Outside Blower Bldg	1	LS	\$ 8,190.00	\$ 8,190.00	100%	\$ 8,190.00	0%	\$ -	100%	\$ 8,190.00
8.7.9	2 Bollards per SP19	1	LS	\$ 2,086.35	\$ 2,086.35	100%	\$ 2,086.35	0%	\$ -	100%	\$ 2,086.35
8.7.10	HVAC	1	LS	\$ 13,679.40	\$ 13,679.40	100%	\$ 13,679.40	0%	\$ -	100%	\$ 13,679.40
				<b>Blower Building Total</b>			<b>\$ 144,947.15</b>		<b>\$</b>		<b>\$ 144,947.15</b>
8.8	<b>Operations Building</b>										
8.8.1	Basement Gravel Fill	1	LS	\$ 5,000.00	\$ 5,000.00	100%	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00
8.8.2	Concrete Infill	1	LS	\$ 15,750.00	\$ 15,750.00	100%	\$ 15,750.00	0%	\$ -	100%	\$ 15,750.00
8.8.3	Interior Framing	1	LS	\$ 15,750.00	\$ 15,750.00	100%	\$ 15,750.00	0%	\$ -	100%	\$ 15,750.00
8.8.4	Drywall	1	LS	\$ 6,300.00	\$ 6,300.00	100%	\$ 6,300.00	0%	\$ -	100%	\$ 6,300.00
8.8.5	Doors & Windows	1	LS	\$ 16,800.00	\$ 16,800.00	100%	\$ 16,800.00	0%	\$ -	100%	\$ 16,800.00
8.8.6	Roof	1	LS	\$ 4,200.00	\$ 4,200.00	100%	\$ 4,200.00	0%	\$ -	100%	\$ 4,200.00
8.8.7	Cabinetry	1	LS	\$ 11,550.00	\$ 11,550.00	100%	\$ 11,550.00	0%	\$ -	100%	\$ 11,550.00
8.8.8	Misc. Finishes	1	LS	\$ 21,000.00	\$ 21,000.00	100%	\$ 21,000.00	0%	\$ -	100%	\$ 21,000.00
8.8.9	Plumbing M04 - Rough In	1	LS	\$ 8,263.50	\$ 8,263.50	100%	\$ 8,263.50	0%	\$ -	100%	\$ 8,263.50
8.8.10	Plumbing M04 - Top-Out	1	LS	\$ 21,273.00	\$ 21,273.00	100%	\$ 21,273.00	0%	\$ -	100%	\$ 21,273.00
8.8.11	Plumbing M04 - Trim	1	LS	\$ 9,975.00	\$ 9,975.00	100%	\$ 9,975.00	0%	\$ -	100%	\$ 9,975.00
				<b>Operations Building Total</b>			<b>\$ 135,861.50</b>		<b>\$</b>		<b>\$ 135,861.50</b>

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		Electrical Total		\$ 840,285.60		\$ 840,285.60		\$ 840,285.60		\$ 840,285.60		\$ 840,285.60	
		Bld Item 8 Total		\$ 6,420,000.00		\$ 6,420,000.00		\$ 6,420,000.00		\$ 6,420,000.00		\$ 6,420,000.00	
9	Bld Item 9												
	All work as required to install the Indirect Sludge Dryer System as defined in Addendum No. 3.												
9.1	Administration Requirements	1	LS	\$ 20,000.00	\$ 20,000.00	100%	\$ 20,000.00	0%	\$ -	100%	\$ 20,000.00		
9.2	Indirect Sludge Dryer System	1	LS	\$ 558,979.15	\$ 558,979.15	100%	\$ 558,979.15	0%	\$ -	100%	\$ 558,979.15		
9.3	Demolition	1	LS	\$ 5,250.00	\$ 5,250.00	100%	\$ 5,250.00	0%	\$ -	100%	\$ 5,250.00		
9.4	Concrete Slab	1	LS	\$ 21,000.00	\$ 21,000.00	100%	\$ 21,000.00	0%	\$ -	100%	\$ 21,000.00		
9.5	Decrease Bio Tank Size	1	LS	\$ (45,150.00)	\$ (45,150.00)	100%	\$ (45,150.00)	0%	\$ -	100%	\$ (45,150.00)		
9.6	Paving	1	LS	\$ 3,300.00	\$ 3,300.00	100%	\$ 3,300.00	0%	\$ -	100%	\$ 3,300.00		
9.7	Gas, Water, Drain & Misc. Piping for Sludge Dryer - Material	1	LS	\$ 2,903.25	\$ 2,903.25	100%	\$ 2,903.25	0%	\$ -	100%	\$ 2,903.25		
9.8	Gas, Water, Drain & Misc. Piping for Sludge Dryer - Labor	1	LS	\$ 4,305.00	\$ 4,305.00	100%	\$ 4,305.00	0%	\$ -	100%	\$ 4,305.00		
9.9	Sludge Dryer System Installation	1	LS	\$ 33,143.25	\$ 33,143.25	100%	\$ 33,143.25	0%	\$ -	100%	\$ 33,143.25		
9.10	Sludge Dryer Venting	1	LS	\$ 49,714.35	\$ 49,714.35	100%	\$ 49,714.35	0%	\$ -	100%	\$ 49,714.35		
9.11	Doors	1	LS	\$ 9,555.00	\$ 9,555.00	100%	\$ 9,555.00	0%	\$ -	100%	\$ 9,555.00		
		Bld Item 9 Total		\$ 663,000.00		\$ 663,000.00		\$ 663,000.00		\$ 663,000.00		\$ 663,000.00	
		TOTAL		\$ 10,631,000.00		\$ 10,631,000.00		\$ 10,428,632.75		\$ 202,367.24		\$ 10,631,000.00	

Original Contract Amount	\$ 10,631,000.00
Total Change Orders	\$ 164,285.82
Total Contract + Change Orders	\$ 10,795,285.82
Contract Work + Change Orders Performed To Date	\$ 10,795,285.82
Work To Date Minus 5% Retention	\$ 10,255,521.52
Previous Billed Less 5% Retention	\$ 9,980,194.44
Work To Date Minus Previous Billed	\$ 275,327.08
<b>TOTAL AMOUNT DUE</b>	<b>\$ 275,327.08</b>

## Change Orders

Item	Description of Item	Qty	Unit	Unit Cost	Total Cost	Previous		This Period		Total to Date	
						Qty	\$	Qty	\$	Qty	\$
Change Order No. 1											
	PCO 1: Provide Flygt Non-Clog Submersible Pumps rather than listed Wilo Pumps.	1	LS	\$ (3,421.97)	\$ (3,421.97)	100%	\$ (3,421.97)	0%	\$ -	100%	\$ (3,421.97)
1-2	PCO 2: Delete 24" wide double swing access gate	1	LS	\$ -	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
1-3	PCO 3: Relocation of influent sewer per drawing CO3	1	LS	\$ (9,016.87)	\$ (9,016.87)	100%	\$ (9,016.87)	0%	\$ -	100%	\$ (9,016.87)
1-4	PCO 4: Provide supply bond for Therna-Flite Indirect Sludge Dryer.	1	LS	\$ 2,838.33	\$ 2,838.33	100%	\$ 2,838.33	0%	\$ -	100%	\$ 2,838.33
1-5	PCO 5: Add two 12" 45 elbows with restraints & relocate existing 4" 1W to avoid conflict with the new 12" INFP	1	LS	\$ 2,123.58	\$ 2,123.58	100%	\$ 2,123.58	0%	\$ -	100%	\$ 2,123.58
1-6	PCO 6: Provide permanent gutter on west side of existing Dewatering Building	1	LS	\$ 855.00	\$ 855.00	100%	\$ 855.00	0%	\$ -	100%	\$ 855.00
1-7	PCO 7: Provide permanent DI and culvert installation for staging area drainage	1	LS	\$ 1,889.44	\$ 1,889.44	100%	\$ 1,889.44	0%	\$ -	100%	\$ 1,889.44
1-8	PCO 8: Providing permanent crushed rock gravel surface for staging area (material cost only)	1	LS	\$ 4,541.09	\$ 4,541.09	100%	\$ 4,541.09	0%	\$ -	100%	\$ 4,541.09
1-9	PCO 9: Delete misc. instruments per RFI's 5, 6, 7	1	LS	\$ (740.11)	\$ (740.11)	100%	\$ (740.11)	0%	\$ -	100%	\$ (740.11)
1-10	PCO 10: Fabricate and install new PLC SCADA and Pump Control Panel	1	LS	\$ 30,891.62	\$ 30,891.62	100%	\$ 30,891.62	0%	\$ -	100%	\$ 30,891.62
Change Order No. 1 Total					\$ 29,960.11		\$ 29,960.11		\$ -	\$ 29,960.11	
Change Order No. 2											
	PCO 11: MiniCAS relay for existing influent pump including shipping. Add input from MiniCAS relay for existing influent pump to SCADA.	1	LS	\$ 764.83	\$ 764.83	100%	\$ 764.83	0%	\$ -	100%	\$ 764.83
2-2	PCO 14: Disposal site changes per revised drawing D01 and Submittal 15064-3	1	LS	\$ 10,041.69	\$ 10,041.69	100%	\$ 10,041.69	0%	\$ -	100%	\$ 10,041.69
2-3	PCO 15: Change SCADA panel from single door to double door.	1	LS	\$ 2,364.80	\$ 2,364.80	100%	\$ 2,364.80	0%	\$ -	100%	\$ 2,364.80
2-4	PCO 16: Changes in earthwork at Disposal site to raise roads.	1	LS	\$ 4,101.72	\$ 4,101.72	100%	\$ 4,101.72	0%	\$ -	100%	\$ 4,101.72
2-5	from contract. Overexcavation cost at Blower Building: \$105.00-Bid Item 2: <\$72,730.00> = <72,625.00>	1	LS	\$ (72,625.00)	\$ (72,625.00)	100%	\$ (72,625.00)	0%	\$ -	100%	\$ (72,625.00)
Change Order No. 2 Total					\$ (55,351.96)		\$ (55,351.96)		\$ -	\$ (55,351.96)	
Change Order No. 3											
3-1	PCO 18: MCC Re-location at Disposal Site	1	LS	\$ 5,169.94	\$ 5,169.94	100%	\$ 5,169.94	0%	\$ -	100%	\$ 5,169.94
3-2	PCO 19 rev 1: Furnish & install ceiling mounted fan & ducting with thermostatic control in Blower Bldg.	1	LS	\$ 3,472.08	\$ 3,472.08	100%	\$ 3,472.08	0%	\$ -	100%	\$ 3,472.08
3-3	PCO 20 rev 1: Furnish & install 8 Revised Light Fixtures at Bio Tank	1	LS	\$ -	\$ -	100%	\$ -	0%	\$ -	100%	\$ -
3-4	PCO 21: Transmission line boring extra work 12/3/2012 - 12/10/2012	1	LS	\$ 36,878.38	\$ 36,878.38	100%	\$ 36,878.38	0%	\$ -	100%	\$ 36,878.38
3-5	PCO 22: Furnish & install PT Framing at Contact Basin	1	LS	\$ 11,471.58	\$ 11,471.58	100%	\$ 11,471.58	0%	\$ -	100%	\$ 11,471.58
3-6	PCO 23: Gas Meter Pad & Bollards, as required by PG&E	1	LS	\$ 3,914.76	\$ 3,914.76	100%	\$ 3,914.76	0%	\$ -	100%	\$ 3,914.76
Change Order No. 3 Total					\$ 60,906.74		\$ 60,906.74		\$ -	\$ 60,906.74	

Change Order No. 4									
4-1	PCO 24 rev 1: Delete 3 Blowoff Assemblies from the Recycled Water Transmission Main	1	LS	\$ (15,000.00)	\$ (15,000.00)	100%	\$ (15,000.00)	0%	\$ -
4-2	PCO 25: Fabricate and install structural steel repairs to Contact Basin baffle frames	1	LS	\$ 2,522.93	\$ 2,522.93	100%	\$ 2,522.93	0%	\$ -
4-3	PCO 26: New 1" gas line from new meter location to existing unit heaters	1	LS	\$ 1,526.53	\$ 1,526.53	100%	\$ 1,526.53	0%	\$ -
4-4	PCO 27: Change 4 Air Release Valves to buried concrete valve boxes	1	LS	\$ 8,311.52	\$ 8,311.52	100%	\$ 8,311.52	0%	\$ -
4-5	PCO 28: Hilltop Drive 6" Sewer Main Repair	1	LS	\$ 15,436.78	\$ 15,436.78	100%	\$ 15,436.78	0%	\$ -
4-6	PCO 29: Supply and install aluminum 30" wide by 20' long access platform with handrails both sides & stairs at one end to access Sludge Dryer. Supply & install one 18" sq. sign with black lettering. Delete two man doors in Sludge Dryer Building. No Cost	1	LS	\$ -	\$ -	100%	\$ -	0%	\$ -
				Change Order No. 4 Total					
					\$ 12,797.76		\$ 12,797.76		\$ -
Change Order No. 5									
5-1	Change of Contract Times. Increase of 65 days	1	LS	\$ -	\$ -	0%	\$ -	0%	\$ -
5-2	Correction Period for Biological Treatment Facility	1	LS	\$ -	\$ -	0%	\$ -	0%	\$ -
				Change Order No. 5 Total					
					\$ -		\$ -		\$ -
Change Order No. 6									
6-1	PCO 35: Rebuild berm and install geotextinel fabric & rock slope protection at Disposal Site Lower Zone 3. Install rock lined swale from Tailwater Pump Station to fenceline	1	LS	\$ 5,360.83	\$ 5,360.83	100%	\$ 5,360.83	0%	\$ -
6-2	PCO 40: Fabricate and install SST Weir Box in CL2 Basin per O&M Industries Proposal Number 13295.	1	LS	\$ 1,302.29	\$ 1,302.29	100%	\$ 1,302.29	0%	\$ -
6-3	PCO 41: Repair of unmarked conduits damaged during trenching, per Parker Electric invoices.	1	LS	\$ 957.12	\$ 957.12	100%	\$ 957.12	0%	\$ -
6-4	PCO 42: Repair broken sewer lateral and backfill sink-hole in Eeloa Ave.	1	LS	\$ 5,677.79	\$ 5,677.79	100%	\$ 5,677.79	0%	\$ -
6-5	PCO 43: Haul off spoils from sewer line repairs and Painter St. water line repair to Wendt dumpsite.	1	LS	\$ 4,216.57	\$ 4,216.57	100%	\$ 4,216.57	0%	\$ -
6-6	PCO 47: Add washer and dryer H&C water, waste and vents at Operations Building.	1	LS	\$ 2,936.52	\$ 2,936.52	100%	\$ 2,936.52	0%	\$ -
6-7	PCO 48: Provide and install plastic laminate toilet partition in Operations Building.	1	LS	\$ 1,930.11	\$ 1,930.11	100%	\$ 1,930.11	0%	\$ -
6-8	PCO 49: Chg. Cabinets to allow for refrigerator - Op. Bldg.	1	LS	\$ -	\$ -	100%	\$ -	0%	\$ -
6-9	PCO 51: Substitute specified windows for Milgard aluminum sliders at Operations Building.	1	LS	\$ (2,000.00)	\$ (2,000.00)	100%	\$ (2,000.00)	0%	\$ -
6-10	PCO 52: Relocate transformer in Operations Building.	1	LS	\$ 1,972.53	\$ 1,972.53	100%	\$ 1,972.53	0%	\$ -
6-11	PCO 55: Furnish and install new gutters and downspouts at Operations Building.	1	LS	\$ 1,007.48	\$ 1,007.48	100%	\$ 1,007.48	0%	\$ -
6-12	PCO 56: Provide and install 14 w.c. gas pressure regulator for Sludge Dryer.	1	LS	\$ 1,007.48	\$ 1,007.48	100%	\$ 1,007.48	0%	\$ -
6-13	PCO 57: Modifications to Dry Sludge Hopper.	1	LS	\$ 2,507.02	\$ 2,507.02	100%	\$ 2,507.02	0%	\$ -

6-14	PCO 59: Credit to delete replacement of roof sheathing at Operations Building.	1	LS	\$	(1,889.00)	\$	(1,889.00)	100%	\$	(1,889.00)	0%	\$	-	100%	\$	(1,889.00)
6-15	PCO 69: Excavation and backfill to cap abandoned 6" sludge and 4" 2W pipelines, per Wahlund Extra Work Order #19.	1	LS	\$	1,987.69	\$	1,987.69	100%	\$	1,987.69	0%	\$	-	100%	\$	1,987.69
Change Order No. 6 Total																
						\$	26,974.43		\$	26,974.43		\$	-		\$	26,974.43
Change Order No. 7																
7-1	Change to horizontal directional drill installation of the 14" HDPE recycled water transmission main for crossing the Eel River. No Cost Change Order	1	LS	\$	-	\$	-	0%	\$	-	0%	\$	-	0%	\$	-
Change Order No. 7 Total																
						\$	-		\$	-		\$	-		\$	-
Change Order No. 8a																
8a-1	PCO 32r: 2" AC Paving in areas shown as gravel between Bio Tank and Dewatering Bldg and around Blower Bldg. Includes area in northwest corner of Dewatering Bldg. Includes two drain inlets tied into 4" drain piping between Bio Tank and Dewatering Bldg.	1	LS	\$	13,679.39	\$	13,679.39	15%	\$	2,051.91	85%	\$	11,627.48	100%	\$	13,679.39
8a-2	PCO 33: Install 70 L.F. of AC Dike	1	LS	\$	1,781.64	\$	1,781.64	0%	\$	-	100%	\$	1,781.64	100%	\$	1,781.64
8a-3	PCO 36: Additional 3" AC Paving over 6" Class 2 AB at existing diesel tank location	1	LS	\$	1,418.95	\$	1,418.95	25%	\$	354.74	75%	\$	1,064.21	100%	\$	1,418.95
8a-4	PCO 37: Additional 3" AC Paving for road through berm south of Bio Tank	1	LS	\$	4,008.69	\$	4,008.69	0%	\$	-	100%	\$	4,008.69	100%	\$	4,008.69
8a-5	PCO 38: AC leveling courses for area southeast of Bio Tank, prior to overlay	1	LS	\$	3,054.24	\$	3,054.24	0%	\$	-	100%	\$	3,054.24	100%	\$	3,054.24
8a-6	PCO 39: 3" AC Paving of Driveway from Edwards to Staging Area	1	LS	\$	11,166.00	\$	11,166.00	0%	\$	-	100%	\$	11,166.00	100%	\$	11,166.00
8a-7	PCO 64: 3" AC Paving of 1848 s.f. driveway through staging area from PCO 37 to area/PCO 39	1	LS	\$	8,819.12	\$	8,819.12	0%	\$	-	100%	\$	8,819.12	100%	\$	8,819.12
Change Order No. 8a Total																
						\$	43,928.03		\$	2,406.65		\$	41,521.38		\$	43,928.03
Change Order No. 8b																
8b-1	PCO 65: Supply and Install 12 l.f. lower cabinets and laminate similar to existing cabinets in existing Lab Bldg	1	LS	\$	4,725.59	\$	4,725.59	0%	\$	-	100%	\$	4,725.59	100%	\$	4,725.59
8b-2	PCO 66: Supply and Install 24 ga. Painted wall panels, sub-framing and steel man door at Air Gap Pad	1	LS	\$	6,150.90	\$	6,150.90	100%	\$	6,150.90	0%	\$	-	100%	\$	6,150.90
8b-3	PCO 68: Supply and Install new Armstrong sheet vinyl w/rubber base in exist. Lab Bldg. Price includes three moisture tests. Does not include moisture proofing existing conc. Slab or removal of exist. Flooring and adhesive.	1	LS	\$	4,613.18	\$	4,613.18	0%	\$	-	100%	\$	4,613.18	100%	\$	4,613.18
8b-4	PCO 71: Retrofit exist. Pole mount fixtures w/ new LED kits and remove old lamps and ballasts.	1	LS	\$	10,146.86	\$	10,146.86	0%	\$	-	100%	\$	10,146.86	100%	\$	10,146.86
8b-5	PCO 72: Install 120v outlet at Air Gap Pad	1	LS	\$	689.33	\$	689.33	0%	\$	-	100%	\$	689.33	100%	\$	689.33
Change Order No. 8b Total																
						\$	26,325.86		\$	6,150.90		\$	20,174.96		\$	26,325.86
Change Order No. 9a																
9a-1	PCO 45: Delete 8" BMW Piping	1	LS	\$	(6,503.82)	\$	(6,503.82)	100%	\$	(6,503.82)	0%	\$	-	100%	\$	(6,503.82)
9a-2	PCO 46: Delete 6" SL Piping	1	LS	\$	(5,479.89)	\$	(5,479.89)	100%	\$	(5,479.89)	0%	\$	-	100%	\$	(5,479.89)
9a-3	PCO 50: Delete four 6"x6" sawcuts at Chlorine Contact Basin	1	LS	\$	(800.00)	\$	(800.00)	100%	\$	(800.00)	0%	\$	-	100%	\$	(800.00)

9a-4	PCO 53: Delete Fglass Shelter, Slab and Chem. Metering Equip.	1	LS	\$ (11,030.85)	\$ (11,030.85)	100%	\$ (11,030.85)	0%	\$ -	100%	\$ (11,030.85)
9a-5	PCO 58: (58r1) Delete 14" Plug Valve at Station 47+56	1	LS	\$ (2,015.35)	\$ (2,015.35)	100%	\$ (2,015.35)	0%	\$ -	100%	\$ (2,015.35)
9a-6	PCO 73: Installation of Level transducer Wiring from Contact Basin to SCADA Panel	1	LS	\$ 1,545.31	\$ 1,545.31	100%	\$ 1,545.31	0%	\$ -	100%	\$ 1,545.31
9a-7	PCO 75: Exterior Painting of Operations Building	1	LS	\$ 2,121.00	\$ 2,121.00	100%	\$ 2,121.00	0%	\$ -	100%	\$ 2,121.00
				<b>Change Order No. 9a Total</b>							
					\$ (22,163.60)		\$ (22,163.60)		\$ -		\$ (22,163.60)
				<b>Change Order No. 9b</b>							
9b-1	PCO 76: Install Vinyl and Base at Op. Bldg. Entry Hall	1	LS	\$ 1,183.52	\$ 1,183.52	100%	\$ 1,183.52	0%	\$ -	100%	\$ 1,183.52
9b-2	PCO 77: Supply and Install Floor Leveling Compound at Op. Bldg.	1	LS	\$ 3,289.37	\$ 3,289.37	100%	\$ 3,289.37	0%	\$ -	100%	\$ 3,289.37
9b-3	PCO 78: Supply and Install Acid Stain at Restroom at Op. Bldg.	1	LS	\$ 1,312.50	\$ 1,312.50	100%	\$ 1,312.50	0%	\$ -	100%	\$ 1,312.50
9b-4	PCO 79: Repair dry rot at overhangs of Op. Bldg.	1	LS	\$ 710.84	\$ 710.84	100%	\$ 710.84	0%	\$ -	100%	\$ 710.84
9b-5	PCO 80: Install 12" Trench Drain at Dewatering Bldg.	1	LS	\$ 6,711.15	\$ 6,711.15	100%	\$ 6,711.15	0%	\$ -	100%	\$ 6,711.15
9b-6	PCO 81: Remove and Replace approx. 30 lf concrete curb	1	LS	\$ 1,946.67	\$ 1,946.67	100%	\$ 1,946.67	0%	\$ -	100%	\$ 1,946.67
9b-7	PCO 82: Change of Contract Time: Additional 27 Days	1	LS	\$ -	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
				<b>Change Order No. 9b Total</b>							
					\$ 15,154.05		\$ 15,154.05		\$ -		\$ 15,154.05
				<b>Change Order No. 10</b>							
10-1	PCO 85: Overlay existing driveway with 0.1' AC (approx. 2100 sf) & replace approx. 55 lf AC dike (City to remove).	1	LS	\$ 5,147.67	\$ 5,147.67	0%	\$ -	100%	\$ 5,147.67	100%	\$ 5,147.67
10-2	PCO 86: Additional overlay in front of Op. Bldg. (approx. 2700 s.f.). 1200 s.f. deducted. Total additional: 1500 s.f.	1	LS	\$ 2,850.62	\$ 2,850.62	0%	\$ -	100%	\$ 2,850.62	100%	\$ 2,850.62
10-3	PCO 87: Grind and remove existing swale and replace checkerboard AC prior to overlay. Remove and replace one manhole frame and cover. Construct new 290 lf x 62" x 6" thick concrete swale w/ #4 rebar @ 18" e.w.	1	LS	\$ 17,756.11	\$ 17,756.11	0%	\$ -	100%	\$ 17,756.11	100%	\$ 17,756.11
				<b>Change Order No. 10 Total</b>							
					\$ 25,754.40		\$ 25,754.40		\$ 25,754.40		\$ 25,754.40
				<b>TOTAL</b>							
					\$ 164,285.82		\$ 76,835.08		\$ 87,450.74		\$ 164,285.82



*Rio Dell City hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodelcity.com*



January 7, 2014

TO: Honorable Mayor and City Council Members

FROM: Jim Stretch, City Manager

SUBJECT: General Fund Loan to Water Fund for Operations

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve a loan from the General Fund Reserve to the Water Operations Reserve Fund in the amount of \$30,000, to then be allocated from the water Reserve to the Water line item budget by the City Council.

BACKGROUND AND DISCUSSION

With the adoption of the 2013-14 Budget, the Water Fund Operations Reserve was projected to have an ending balance at June 30, 2014 at only \$21,760. The Council acknowledged the low amount which is almost \$60,000 less than the adopted minimum reserve policy. The Council has also recognized the severity of the matter and requested the City Manager to bring the topic forward for Council consideration.

Since the budget was adopted, the water system has suffered from water infiltration gallery issues that required unusual maintenance expense and the retention of a consulting Engineer at a cost of \$25,000. The fund is also experiencing unanticipated legal expenses. At this time the fund is in a negative position of approximately \$20,000 and more expenses are expected.

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675 Wildwood Avenue  
Rio Dell, CA 95562



TO: Rio Dell City Council  
FROM: Jim Stretch City Manager  
DATE: January 21, 2014  
SUBJECT: Extra Paving Cost for Wastewater Facility Corporation Yard

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Approve sharing the cost of additional paving required at the Wastewater Facility Corporation yard 50/50 in the amount \$6,281.50, payable to Wahlund Construction

**BACKGROUND AND DISCUSSION**

On October 1, 2013 the City Council approved Change Order #8 for the WTTF project which included additional paving at the Corporation Yard in the amount of \$43,928.03. And, on November 12, 2013 the Council approved an additional amount of \$25,298.11 to replace a major drainage course in the yard and to construct the drainage "V" with concrete for a longer life span. The Contractor put the work out to bid which came in at \$68,775.00. However, when the work was actually performed on December 12, 2013 the job required more paving and the final bill to Wahlund Construction was \$81,338.00. He paid it.

The enclosed January 14, 2104 letter from Wahlund/Sequoia Joint Venture basically says that the City did not provide a grading plan for the paving work from which a better estimate could be prepared. And, the City requested that an additional curb be constructed for drainage purposes. The Contractor feels that value was added to the City and that the additional cost of \$12,563 is rightly the City's to pay. Notwithstanding his point, to close out the project the Contractor is willing to split the cost 50/50 with the City, or \$6,281.50 each.

The City's Construction Manager and Wastewater Superintendent have reviewed the costs and work performed and recommends the 50/50 arrangement as a fair deal

This expense will be covered by an internal transfer in the Wastewater Budget; transferring \$6,281.08 from the "Chemicals" line item (5109-09-050) to the "Land Improvements" line item (6600-090-050).

**CITY OF RIO DELL**  
**REQUEST FOR BUDGET TRANSFER/ADJUSTMENT**

BT/ADJ# \_\_\_\_\_

DEPARTMENT: Wastewater

DEPT# 09

DATE: 1/14/2014

**1.) Reason for Budget Transfer Request:**

- ☒ Transfer within expenditure/revenue category (with Finance Director Approval)  
☐ Transfer between expenditure/revenue category (with City Manager & Finance Director Approval)  
☐ Transfer to or from Reserves (with Council Approval)  
☐ Increase/decrease budget unit appropriation (with Council Approval)  
☐ Establish/transfer funds in Fixed Assets <\$5,000 (City Manager & Finance Director's Approval)  
☐ Establish/transfer funds in Fixed Assets >\$5,000 (with Council Approval)

**2.) TRANSFER FROM:**

FUND	ACCOUNT NAME	ACCOUNT NUMBER	\$ AMOUNT
<u>050</u>	<u>Chemicals</u>	<u>09-5109</u>	<u>\$ 6282</u>

**TRANSFER TO:**

FUND	ACCOUNT NAME	ACCOUNT NUMBER	\$ AMOUNT
<u>050</u>	<u>Land Improvements</u>	<u>09-6600</u>	<u>\$ 6282</u>

**3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.**

- a) Unanticipated paving project  
b) New WWTF - Chemical estimate was high  
c) Expense incurred January 2014

**4.) Department Authorization:**

Date: 1/14/2014 (Signed) [Signature]  
Rich Chicora

**5.) Account balances verified by Finance Director:**

Date: \_\_\_\_\_ (Signed) \_\_\_\_\_

Balance verified 1/14/2014 [Signature]

**6.)** ☒ /Approved

☐ /Not Approved

☐ /Recommended

☐ /Not Recommended

City Manager

Date: 1/14/2014 (Signed) [Signature]

**7.)** ☐ /Approved

☐ /Not Approved

☐ /Recommended

☐ /Not Recommended

☐ /Tabled

☐ /Modified

☐ /Next Meeting

City Council

Date: \_\_\_\_\_ (Signed) \_\_\_\_\_

# WAHLUND CONSTRUCTION/ SEQUOIA CONSTRUCTION SPECIALTIES

*A Joint Venture*

January 14, 2014

Jim Stretch  
City of Rio Dell  
675 Wildwood Ave  
Rio Dell, CA 95562

Craig Olson  
HDR, Inc  
2365 Iron Point Road, Suite 300  
Folsom, CA 95630

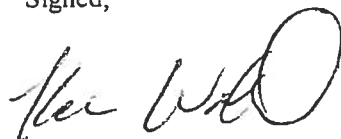
Richard Behrens  
Behrens Construction and Inspection Services  
170 South Bank Chetco River Road  
Brookings, OR 97415

RE: *Rio Dell WWTP Upgrade and Disposal Project Additional Paving*

Jim,

Wahlund Construction provided several proposals for additional paving at the Rio Dell WWTP including Proposals 32R1, 33, 36, 37, 38, 39 and 64 which were included in Change Order No. 9. This additional paving added the GR Sundberg's subcontract. We have attached a copy of their subcontract for \$68,775 which includes the quantities included in our bid and various proposals. Upon completion of paving, we received a final bill of \$81,338 from GR Sundberg, a difference of \$12,563. We have attached the AC quantities and bill from GRS for the paving at the Rio Dell WWTP. As noted on the final bill, the areas of 2" AC and 3" AC used more AC for grade corrections. These are the areas between the Bio Tank and Dewatering Building, south of the Bio Tank and south of the new Ops Building. No grading plan was provided for these areas. See attached Drawing C02 which demonstrates this. The bill also includes \$825 for additional AC dike requested by the City that was not included in previous proposals. Wahlund Construction feels that the City should pay for the additional work by GR Sundberg as it is an added value to the City and there was no grading plan provided so we were working at the City's direction. In the interest of closing out the project, Wahlund is willing to pay 50% of the additional work in trade for deleting the plugging of the primary clarifier overflows as shown on Drawing SP22. As we have already paid GR Sundberg, the amount due to Wahlund Construction would be \$6281.50. Thank you for your assistance in resolving this matter.

Signed,



Ken Wahlund  
President  
Wahlund/Sequoia JV

November 27, 2013

## SUBCONTRACT AGREEMENT

### CONTRACTOR

Wahlund Construction, Inc  
830 Hilma Dr  
Eureka, CA 95503  
Office Number: 707-268-0150  
Fax Number: 707-268-0137

Hereinafter referred to as "CONTRACTOR" and

### SUBCONTRACTOR

GR Sundberg, Inc.  
5211 Boyd Road  
Arcata, CA 95521  
Contractor License No.: 732695  
Office Number: (707) 825-6565  
Fax Number: (707) 825-6563

Hereinafter referred to as "SUBCONTRACTOR" and

### OWNER

City of Rio Dell  
675 Wildwood Avenue  
Rio Dell, CA 95562  
Office Number: (707) 764-3532

Hereinafter referred to as "OWNER" to perform the following project:

### PROJECT

City of Rio Dell Wastewater Treatment Plant Upgrade and Disposal Project

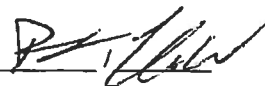
### 1. CONTRACT DOCUMENTS

The term contract documents is defined to mean and include: this Agreement, Plans, Specifications, Addenda, and a mutually agreed upon schedule. Subcontractor certifies that he is fully familiar with all of the terms and conditions of the Contract Documents, the location of the job site and the conditions under which the work is to be performed. Subcontractor enters into this Agreement based upon his investigation of all such matters and is not relying on any opinions or representations of the Contractor and agrees that all are included as part of this subcontract. Subcontractor shall have the benefit of all rights, remedies and redress against the Contractor that the Contractor has against the Owner under the Prime Contract or any statute, law, rule or regulation. If the subcontractor is not signatory to the Laborers Local Union or the Operating Engineers Local # 3, a one job agreement will need to be executed by the subcontractor and appropriate Union in order to execute this contract.

### 2. SCOPE

Subcontractor agrees to furnish all labor, supervision, materials, equipment, submittals, incidentals, certificate of insurance, shipping, applicable tax, certified payroll and other facilities required to perform and complete all work associated with the hot mix asphalt paving per contract drawing C02 and Specification Section 02513 and any related applicable sections to the items listed under inclusions, and per any code requirements from city, county, state or federal governing agency's unless specifically excluded below. All references to the Contractor in specification sections related to the Subcontractor's work are hereby changed to Subcontractor and are included in the scope of work by the Subcontractor. Addendums 1 thru 4 noted.

INT



**Scope Inclusions:**

Install 0.1' thick asphalt overlay per original bid (16,982 sq.ft @ \$2.00/sq.ft.)	\$33,964.00
Mobilization (in/out)	\$2,500.00
Install 2" AC per Wahlund Proposal 32R1 (52 tons @ \$189.00/ton)	\$9,828.00
Install 3" AC per Wahlund Proposals 36, 37, 39 & 64 (64 tons @ \$175.00/ton)	\$11,200.00
Install asphalt leveling courses per Wahlund Proposal 38 (15 tons @ \$192.00/ton)	\$2,880.00
Install additional 0.1' thick asphalt overlay per Wahlund Proposals 85 & 86 (34 tons @ \$192.00/ton)	\$6,528.00
Install type A AC dike per Wahlund Proposals 33 & 85 (125 lf @ \$15.00/lf)	\$1,875.00
<b>Total</b>	<b>\$68,775.00</b>

**Scope Exclusions:**

Bonds, engineering, staking, site water, compaction testing, permits and fees.

**3. CONTRACT AMOUNT**

Contractor agrees to pay Subcontractor for the complete and satisfactory performance of his work, the sum of \$68,775 subject to additions and deductions for changes in the work as may be directed in writing by Contractor pursuant to the provisions of the CHANGES IN THE WORK section set forth herein below and to make payment in accordance with the Payment Schedule.

**4. PAYMENT SCHEDULE**

Contractor agrees to pay Subcontractor monthly progress payments in an amount equal to ninety percent (90%) of all labor and materials which have been placed in position and for which payment has been made by Owner to Contractor. The remaining ten percent (10%) shall be retained by Contractor until the work has been fully completed according to the Contract Documents and delivered to and accepted by the Owner, Architect, and Contractor.

Monthly payment application must be submitted to Contractor's office no later than the second to last Wednesday of the month. Subcontractor's failure to submit payment application as described herein may result in deferral of payment to the following period. Notwithstanding anything contained anywhere herein to the contrary, Subcontractor shall be paid within thirty (30) days after submission of its application for payment.

**5. TIME IS OF THE ESSENCE OF THIS AGREEMENT**

The Subcontractor shall begin the Work at the time indicated in a mutually agreed upon schedule and shall perform his obligations under this Agreement with diligence and with sufficient manpower to maintain the progress of the Work as scheduled, without delaying other aspects of the Project. At the request of the Contractor, the Subcontractor shall perform certain parts of the Work before other parts, add extra manpower, or order overtime labor in order to comply with a mutually agreed upon schedule, without any increase in the Contract Price. Final inspection ("punch list") items shall be completed by Subcontractors to the satisfaction to owner, Architect, and Contractor within two calendar weeks of delivery to the Subcontractor of the final inspection report.

In the event Subcontractor is delayed in the performance of the Work hereunder by causes beyond its control and without its fault or negligence including, but not limited to, Change Orders, Acts of God, or of the public enemy, acts of any governmental agency in either its sovereign or contractual capacity, fire, flood, epidemics, strikes, labor disputes, freight embargoes, inclement weather, unsuitable ground conditions or delays caused by vendors, Owner, Contractor, or their subcontractors, Subcontractor shall have such period of time to complete the performance of this agreement as shall be necessary as a result of any such causes. Contractor shall equitably compensate Subcontractor for costs incurred as a direct result of any delays caused by the acts or omissions of Owner, Contractor, or its other subcontractors or material suppliers.

**6. QUALITY OF PERFORMANCE**

Subcontractor agrees with Contractor that he is experienced in the type of work to be performed under this Agreement and that the quality of such work shall be of a good and workmanlike manner. Subcontractor is to employ only competent, careful, orderly persons and upon notification by Contractors that the conduct or competence of any person employed by the Subcontractor is unsatisfactory, Subcontractor shall immediately remove such person from the premises and replace them with qualified personnel.

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Subcontractor shall not assign or sublet this Agreement in whole or in part nor any monies due or to become due hereunder without previous written consent of Contractor.

#### 7. CHANGES IN THE WORK

Any alteration or deviation from plans and specifications, whether involving extra cost of materials or labor or not, and any extra work necessitated by unusual soil conditions, will be executed only upon written order for same, and will become an extra charge or credit only when approved in writing by all parties hereto or their authorized agents.

#### 8. BONDING

After the execution of this Agreement, the Subcontractor shall, if required by Contractor, at Contractor's expense, execute a labor and material bond and performance bond, in an amount equal to one hundred percent (100%) of the Contract amount. Said bonds shall be executed by a corporate surety acceptable to Contractor and shall be in a form satisfactory to Contractor. Contractor shall pay the premium on said bonds unless otherwise provided herein or in the Contract Documents.

#### 9. LIENS

Provided Subcontractor has been timely paid all amounts due it, Subcontractor shall at all time indemnify and save Contractor and Owner harmless against all liability for claims and liens for labor performed or materials used or furnished to be used on the job in connection with Subcontractor's performance hereof, including any costs and expenses for attorney fees and all damages resulting to Contractor from such claims. Further, in case suit on such claim is brought, Subcontractor shall defend said suit at his own cost and expense, and will pay and satisfy only such liens or judgment as and be established by decision of a court in said suit.

#### 10. PROTECTION OF WORK

Subcontractor shall adequately secure and protect the work done hereunder and assume responsibility for the condition thereof Subcontractor demobilizes from the site.

In no event, however, shall Subcontractor be responsible for such loss or damage that results from the actions, fault or negligence of the Contractor, Owner, their agents, employees, subcontractors, or anyone acting on Contractor's or Owner's behalf or under Contractor's or Owner's authority or control.

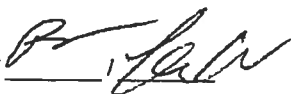
#### 11. INSURANCE

Before Subcontractor performs any work or delivers any materials to the worksite, he shall furnish to the Contractor Certificates of Insurance evidencing that the Subcontractor has in force, valid insurance covering full liability under Worker's Compensation laws for the State of California, and also Commercial General Liability insurance. Insurance shall be in forms and amounts satisfactory to Contractor and shall be maintained in force until the work is completed. Subcontractor to name Contractor as additional insured on General Liability insurance policies. It is required Subcontractor grant Contractor a Waiver of Subrogation on their CGL Policy.

General Liability Carrier must have an AM Best rating of A7 or better. General Liability Policy must be on an Occurrence Form. No Claims Made or Modified Occurrence Forms will be accepted. Minimum limits on the General Liability must be at a \$5,000,000 Aggregate with \$5,000,000 Each Occurrence. For Products-Completed Operations Aggregate Insurance shall be a minimum of \$5,000,000. Minimum limits for Excess or Umbrella Liability General Aggregate \$5,000,000 with \$5,000,000 each occurrence. Automobile Liability under section 5.04 of General conditions requires a Combined Single Limit of \$2,000,000. All insurance must meet applicable requirements of the project contract specifications section(s).

#### 12. INDEMNITY

Subcontractor will, solely in proportion to its fault, indemnify and hold Contractor and Owner harmless from claims, demands, liabilities, judgments, liens, encumbrances, costs and expenses, including reasonable attorney's fees, arising out of or in connection with the obligations of Subcontractor under this Subcontract, or the operations and work conducted by Subcontractor or its agents, employees, and sub-subcontractors to the extent of Subcontractor's negligence.

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In the event that the work performed by subcontractor is residential in nature, and falls under Civil Code section 2782©, the parties agree that subcontractor's obligations to indemnify contractor shall be no greater than that allowed under California law.

Subcontractor will provide the defense of any such claims, and will employ counsel who is satisfactory to Contractor or Owner for that purpose. Contractor and Owner may defend such claims at Subcontractor's expense. *Subcontractor shall not provide indemnity against claims, liability, loss, or expense, when shown by the final judgment of a court of competent jurisdiction to have been caused by the acts or omissions of Contractor or Owner.*

### 13. CLAIMS RESOLUTION

All claims, disputes and matters in question arising out of, or relating to this Agreement or the breach thereof, except for claims which have been waived by the making or acceptance of final payment, shall be decided by the claims procedure, including any arbitration clause specified in the prime contract between Contractor and Owner.

The award rendered by the arbitrator(s) shall be final and binding and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.

Unless otherwise agreed to in writing, Subcontractor shall continue on with the work and maintain the schedule of work pending arbitration, and if so, Contractor shall continue to make payments in accordance with this Agreement, it being agreed that no such continuance shall prejudice the rights of either party regarding the matter in dispute not be construed as an admission by Contractor that Subcontractor is entitled to extra compensation or an extension of time on account thereof.

Should Contractor enter into arbitration with the Owner or others regarding matters relating to this Agreement. Subcontractor shall be bound by the result of the arbitration to the same degree as the Contractor.

Venue for any action arising out of this Agreement shall be Humboldt County, California.

### 14. ATTORNEY FEES

In the event the parties become involved in litigation or arbitration arising out of this Agreement, the prevailing party shall be awarded reasonable costs and expenses, including attorney fees.

### 15. SAFETY

Subcontractor shall comply fully with all laws, orders, rules, citations, regulations, standards and statutes with respect to occupational health and safety. Subcontractor agrees to have a written injury prevention program as is required by CAL/OSHA under Title 8 Construction Safety Orders Section 1509.

Subcontractor acknowledges responsibility to determine that safe equipment and conditions exist and accepts responsibility for providing a safe place to work for its employees, and will require the same of its subcontractors and its suppliers. It is additionally agreed that Subcontractor will comply with their Own Safety Program.

### 16. GUARANTEE

Subcontractor is bound by any required guarantees in the Contract Documents and guarantees all materials and workmanship for a period of one year from completion of Subcontractor's work.

### 17. INDEPENDENT CONTRACTOR

Subcontractor is an independent contractor and shall comply with all laws, rules, ordinances and regulations of all governing bodies having jurisdiction over the work; obtain all necessary permits and licenses therefore; pay all manufactures, sales use, processing, Federal and State taxes; insurance and contributions for social security, unemployment and employee benefits required by labor agreements which are incurred by the Subcontractor whether levied under existing or subsequently exacted laws, rules or regulations.

### 18. CLEAN UP

During the course of construction, Subcontractor shall remove his waste materials and maintain the premises in a clean and orderly condition. Upon completion of the work under this Agreement, the Subcontractor shall remove from the site all temporary structures and debris incidental to this operation and dispose of the waste materials at a waste reception facility approved and permitted by the local government agency having jurisdiction. If Subcontractor fails to clean up within two (2) days after written notification by the Contractor to do so, the Contractor may proceed with that function as it adjudges necessary and in

INT 



the manner it may deem expedient and will deduct the cost thereof from monies due to Subcontractor under this Agreement.

#### 19. DIFFERING SITE CONDITION

(A) Subcontractor shall promptly, and before the conditions are disturbed, give a written notice to the Contractor of (1) subsurface or latent physical conditions at the site which differ materially from those indicated in the contract documents including, but not limited to, subsurface utilities not accurately shown on plans or drawings, or (2) unknown physical conditions at the site, of an unusual nature, which differ materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this contract, or (3) the existence of toxic or hazardous conditions or materials not previously disclosed in documents provided to Subcontractor prior to submission of Subcontractor's bid.

(B) The Contractor shall investigate the site conditions promptly after receiving the notice. If the conditions do materially so differ or are deemed to so differ and cause an increase or decrease in the Subcontractor's cost of, or the time required for, performing any part of the work under this contract, whether or not changed as a result of the conditions, an equitable adjustment shall be made under this clause and the Subcontract modified in writing accordingly.

#### 20. MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES

Neither Subcontractor nor Contractor shall be responsible for consequential, indirect or incidental damages regardless of how such damages are caused.

#### 21. EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROVISIONS

It is the policy of this Company to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, national origin, age or disability. Such action shall include: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, preapprenticeship, and/or on-the-job training.

Dated 12/4/13

#### CONTRACTOR:

Wahlund Construction, Inc.  
830 Hilma Dr.  
Eureka, CA 95503

by [Signature]

Ken Wahlund  
President  
Wahlund Construction, Inc.  
CA Contractor's License No. 678993

Project:  
Rio Dell WWTP Upgrade and Disposal Project

Project No.  
24-11

Dated 12/4/13

#### SUBCONTRACTOR:

GR Sundberg, Inc.  
5211 Boyd Road  
Arcata, CA 95521

by GARY R. SUNDBERG JR

Print name [Signature]

Title PRESIDENT

CA Contractor's License: 732695

Federal ID# 26-2582728

Corporation ☒ Partnership ☐  
Proprietorship ☐

INT [Signature]

# G R SUNDBERG, INC.

5211 Boyd Road  
Arcata, CA 95521  
(707) 825-6565 • Fax (707) 825-6563

No. 2058

Date 12/12/13

Name WALLEN CO.

Address CONTRACT WORK RD DEW COUNTY

SOLD BY	CASH	C.O.D.	CHARGE	CNACCT	ADSE. RET'D	PAID OUT
QTY.	DESCRIPTION				PRICE	AMOUNT
<del>17476</del> <del>25574</del>	1	- 1 OVERLAY				2 <sup>00</sup> 34952 <sup>00</sup> 10746 <sup>00</sup>
1	2	MOBILIZATION IN/OUT				2500 <sup>00</sup>
78.18	3	2" AC				189 <sup>00</sup> 14776 <sup>00</sup>
118.00	4	3" AC				175 <sup>00</sup> 20650 <sup>00</sup>
6.0	5	LEVELING COURSE				192 <sup>00</sup> 1152 <sup>00</sup>
24.00	6	- 1 OVERLAY (DRAWING)				192 <sup>00</sup> 4608 <sup>00</sup>
125 LF	7	AC DIKE				15 <sup>00</sup> 1875 <sup>00</sup>
	8					
55 LF	9	AC DIKE EXTRA				15 <sup>00</sup> 825 <sup>00</sup>
	10					
	11	* 3" + 1" USED MORE AC FOR GRADE CORRECTION *				
	12					

## TERMS OF SALE

This is a cash sale and payment is due by the tenth of the month following purchase. A FINANCE CHARGE of 1 7/8% per month, which is an ANNUAL PERCENTAGE RATE, of 18% per year, will be charged on accounts not paid when due. The buyer assumes all risk of loss or damage to merchandise after delivery. The buyer agrees to pay all costs incurred by Seller in collecting the amount due, including reasonable attorney's fees. No warranties express or implied, and no representations have been made to buyer by seller herein.

SUB TOTAL

TAX

TOTAL

81338<sup>00</sup>

Buyer's  
Signature \_\_\_\_\_

G R Sundberg, Inc.

5211 Boyd Road  
Arcata, CA 95521

# 24-11

# Invoice

Date	Invoice #
12/23/2013	1307

Bill To
Wahlund Construction, Inc 830 Hilma Drive Eureka, CA 95503

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
WWTP Upgrade	Net 30	RS	12/12/2013			Rio Dell WWTP Upgrade

Quantity	Item Code	Description	Price Each	Amount
17,476	Contract Billing	.1 Overlay	2.00	34,952.00
1	Contract Billing	Mobilization In/Out	2,500.00	2,500.00
78.18	Contract Billing	2" AC	189.00	14,776.02
118	Contract Billing	3" AC	175.00	20,650.00
6	Contract Billing	Leveling Course	192.00	1,152.00
24	Contract Billing	Too .1 Overlay (Driveway)	192.00	4,608.00
125	Contract Billing	LF AC Dike	15.00	1,875.00
55	Contract Billing	LF AC Dike Extra	15.00	825.00
		* 3" + 2" Used more AC for Grade Correction *		

Thank you for your business.

**Total**

\$81,338.02





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*675 Wildwood Avenue  
Rio Dell, CA 95562(707) 764-3532*



**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA**

TO: Mayor and Members of the City Council

FROM: Karen Dunham, City Clerk

THROUGH: Jim Stretch, City Manager

DATE: January 21, 2014

SUBJECT: Appointment of Representatives to SCORE

**RECOMMENDATION**

Approve Resolution No. 1216-2014 Appointing City Manager James Stretch to serve as the City's Representative on the Board of Directors of SCORE (Small Cities Organized Risk Effort); and Karen Dunham, City Clerk as Alternate.

**BACKGROUND AND DISCUSSION**

The JPA creating SCORE requires the governing body of each member entity appoint one Representative and one Alternate to the Board of Directors. Previously, Ron Henrickson was the Representative and Stephanie Beauchaine was the Alternate. With Stephanie's recent departure, the City has no one representing the City on the Board. The City Manager will need to be appointed prior to their next meeting to be a voting member of the pool.

RESOLUTION NO. 1216-2014

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
RIO DELL APPOINTING THE REPRESENTATIVE  
AND ALTERNATE TO THE BOARD OF  
DIRECTORS OF SCORE  
(Small Cities Organized Risk Effort)  
REPEALING RESOLUTION NO. 1089-2010

WHEREAS, Article VIII of the Joint Powers Agreement creating SCORE requires the governing body of each member entity appoint one Representative and one Alternate to the Board of Directors, and

WHEREAS, by previous adoption of Resolution No. 1089-2010, the City had appointed a representative and an alternate to the Board of Directors, and

NOW, THEREFORE, THE City Council of the City of Rio Dell does hereby resolve that ***James R. Stretch, City Manager*** is hereby appointed to serve as the City's Representative on the Board of Directors of SCORE.

BE IT FURTHER RESOLVED that ***Karen Dunham, City Clerk***, is hereby appointed as the Alternate to the City's Representative on the Board of Directors of SCORE.

I HEREBY CERTIFY that the foregoing Resolution was duly introduced, passed and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the 21<sup>st</sup> day of January, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jack Thompson, Mayor

ATTEST:

---

Karen Dunham, City Clerk

**To:** Rio Dell City Council

**From:** David Carter PE, GHD Inc. and Matthew Marshall, Executive Director of the Redwood Coast Energy Authority

**Date:** January 15, 2014.

**Subject:** Opportunity to have a grant funded plug-in electric vehicle charging station installed in front of City Hall.

**Dear Council Members,**

#### **WHAT**

The City of Rio Dell has the opportunity to host a grant funded Plug-In Electric Vehicle Charging Station at City Hall as part of the North Coast Plug-In Electric Vehicle Charging Network- Phase 1 Project. In order to take advantage of this opportunity, the City needs to provide a Letter of Support for the project to be included in the grant application effort, which is being led by the Redwood Coast Energy Authority.

#### **ACTION ITEM:**

The Redwood Coast Energy Authority requests that the City of Rio Dell agree to participate in the North Coast Plug-In Electric Vehicle Charging Network Project- Phase 1, and that the City Council authorize staff to sign a Letter of Support for the project. A draft letter of support is attached to this document.

#### **WHY**

The Redwood Coast Energy Authority (RCEA), the Schatz Energy Research Center (SERC), and GHD have been working together on a project to plan out the apparent best locations for Electric Vehicle (EV) chargers throughout Humboldt County. As that project draws to a close, the California Energy Commission (CEC) has announced a new grant opportunity to cover the costs of installing EV charging station throughout the State. In response, RCEA, SERC, and GHD are currently preparing a CEC grant application to fund the installation of approximately 10 EV charging stations as a first phase of installing an EV charging network in Humboldt County. We would like to include a station in Rio Dell as part of this project and City Hall is the preferred location.

#### **WHEN**

The grant application is due on February 4, 2014. Letters of support are requested from site hosts by no later than January 31, 2014. The anticipated notice of award posting date is March 2014. Anticipated start date for agreements is June 2014. All projects must be completed by May 2018. A six month period of data collection is required as part of the project, which means that construction of the charging stations must be completed by September 2017.

#### **WHAT ELSE YOU NEED TO KNOW**

The Governor's Office of Planning and Research has issued Plug-In Electric Vehicles: Universal Charging Access Guidelines and Best Practices. The Electric Vehicle Charging Station installed at City Hall in Rio Dell would follow these guidelines to make EV Charging Accessible to

handicapped persons. Two strategies to accomplish this have been discussed with City Manager Jim Stretch:

1. Install the station on the dividing line between the existing ADA accessible space and the adjacent non-ADA accessible space in front of City Hall
2. Install the station as part of the ADA accessibility improvement project for City Hall that is being developed.
  - a. Since the station does not have to be constructed until September 2017, this option may make the most sense.
  - b. A similar approach is being used at HSU where the installation of the EV charging station is being timed to coincide with a parking lot improvement project.

We do not necessarily need to decide in advance of submitting the grant which approach the City wants to take however it would be preferred so that our cost estimate can be as accurate as possible.

The preferred arrangement between the City of Rio Dell and RCEA would involve the City acting as the site host and the RCEA installing, owning, operating, maintaining, and advertising the station. The City would provide the electricity used by EV drivers and RCEA would reimburse the City quarterly for the electricity used. Under this arrangement RCEA would be responsible for replacing the station in whole or part if it were damaged/destroyed thereby reducing the risk to the City. In cooperation with the City, RCEA would set the price that EV drivers would pay to charge at the station based on site specific electricity rates plus a percentage markup designed to maintain an operations fund for the network of stations RCEA would be administering in Humboldt County. This would be the preferred arrangement and if the City would rather own, operate, maintain, and advertise the station, etc., etc. then alternative arrangements could be made.

A separate meter is not required but could be added if desired. The EV charging stations we will install have a number of technologically advanced features including a built in revenue grade meter tracking electricity usage. They will have a credit card reader for payment, they will have a connection to the internet via a built-in cell module, and they can be managed from the internet. The station administrator can view the usage data in terms of number of charge events per time interval, number of kilowatt hours of electricity consumed per charge or time interval, and the time of day and duration of each charge event, for example. The administrator can also set the rates for how much it costs to charge at the station from any computer via the internet. The administrator can set up different charging rates for different groups of people so, for example, City employees or residents could be offered free or reduced charging while the general public pays another rate. The EV user can use a credit card to access the station and the station provide a text when their vehicle is done charging.

Currently there is a modern public EV charging station in Eureka at the fisherman's terminal with credit card reader. There is a modern EV charger in Redway without a credit card reader that can be used for free. There is a modern EV charger without a credit card reader at the Caltrans headquarters in Eureka that can be used for free and Caltrans is going to be installing more chargers soon as they are buying plug-in vehicles for their fleet. This month two more



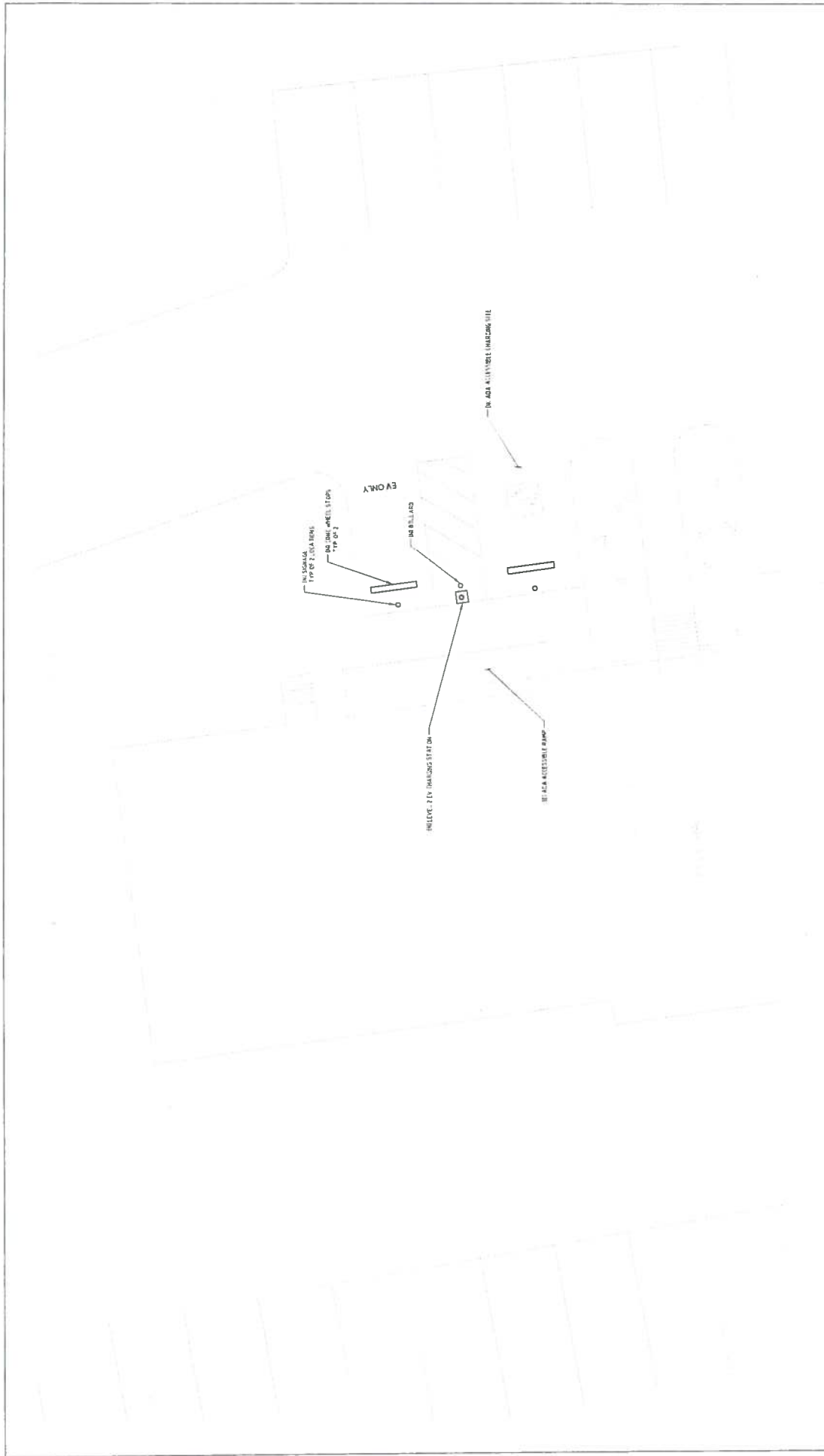
modern EV charging stations with credit card readers will be installed, one in Eureka in front of the GHD office, and one in Arcata in the parking lot across from the ball park. The planning study RCEA, SERC, and GHD have been working on lays out a plan for approximately 45 station spread across Humboldt County, 10 stations in Del Norte County, and 5 stations in Trinity County. The current grant application that we have asked you to participate in involves installing the first 10 (plus or minus 2) stations in Humboldt County. Here is the current list of sites we are trying to implement with this grant. Note that this may change depending on who can get us the letter of support on time. Also if the total project budget ends up being higher than we think the California Energy Commission will fund for our area, we may drop a station or two or split the application into two parts to give the CEC the option of at least funding some stations here. This grant is going to be very competitive and we expect that there will be more grant opportunities in the near future.

- |  |             |
|--|-------------|
| 1. Trinidad- Museum/Library Complex  | (confirmed) |
| 2. McKinleyville- Safeway Shopping   | (confirmed) |
| 3. Arcata- The Link (Creamery District)  | (confirmed) |
| 4. Arcata- HSU Lot below CCAT  | (confirmed) |
| 5. Eureka- Former AAA building, Near future home of the North Coast Unified Air Quality Control District (7 <sup>th</sup> and L streets) | (confirmed) |
| 6. Eureka- Rite Aid parking lot in Henderson Center  |             |
| 7. Eureka- St Joseph Hospital  | (confirmed) |
| 8. College of the Redwoods, Main Campus  |             |
| 9. Fortuna- Lot across from City Hall  | (confirmed) |
| 10. City of Ferndale Public Parking Lot  | (confirmed) |
| 11. City of Rio Dell- City Hall  |             |
| 12. Willow Creek- Bigfoot Museum Parking Lot   | (confirmed) |

Thank you for your attention. We look forward to answering any questions you may have during our council presentation on January 21, 2014.

Sincerely,

Matthew Marshall, Executive Director, Redwood Coast Energy Authority, ph. 707-269-1700  
David Carter PE, Project Engineer, GHD Inc., ph. 707-267-2236



**PRELIMINARY**  
**NOT FOR CONSTRUCTION**

Project No. 115781-2017  
Project Name: NORTH COAST PLUG IN ELECTRIC VEHICLE READINESS PLAN PROJECT  
Level 2 EV CHARGING STATION  
RIO DELL - CITY HALL  
ENLARGEMENT

Scale: 1" = 10'-0"

North Arrow

DATE: 01/25/14  
BY: [Signature]  
CHECKED: [Signature]  
APPROVED: [Signature]

PROJECT NO. 115781-2017  
SHEET NO. 02 OF 02

**C-XX**

**DISCLAIMER**  
This document and the ideas and concepts contained herein are the property of GHD Inc. and shall not be used for any other project without the written authorization of GHD Inc. 2014

**PROJECT INFORMATION**  
Project Name: NORTH COAST PLUG IN ELECTRIC VEHICLE READINESS PLAN PROJECT  
Level 2 EV CHARGING STATION  
RIO DELL - CITY HALL  
ENLARGEMENT

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RIO DELL - CITY HALL  
ENLARGEMENT

**PROJECT INFORMATION**  
Project Name: NORTH COAST PLUG IN ELECTRIC VEHICLE READINESS PLAN PROJECT  
Level 2 EV CHARGING STATION  
RIO DELL - CITY HALL  
ENLARGEMENT

January 20, 2014

California Energy Commission  
Contracts, Grants, and Loans Office  
Attn: PON-13-606  
1516 Ninth Street, MS-18  
Sacramento, CA 95814

The City of Rio Dell is pleased to partner with the Redwood Coast Energy Authority (RCEA) to develop an electric vehicle charging network for the North Coast region under the California Energy Commission's "Electric Vehicle Charging Infrastructure" solicitation (PON-13-606). The City of Rio Dell supports plug-in electric vehicles as a valuable transportation option for our community, and RCEA's proposed project is an excellent next step to facilitate local adoption of electric vehicles by our residents, businesses, and local governments.

The City of Rio Dell commits to serve as a host site for electric vehicle charging infrastructure and will work in partnership with RCEA on the installation and ongoing future operations and maintenance of that infrastructure as a part of RCEA's regional charging network.

The City of Rio Dell looks forward to working with RCEA and the other project partners on this project and is committed to the successful development of an electric vehicle charging network for the North Coast.

Sincerely,